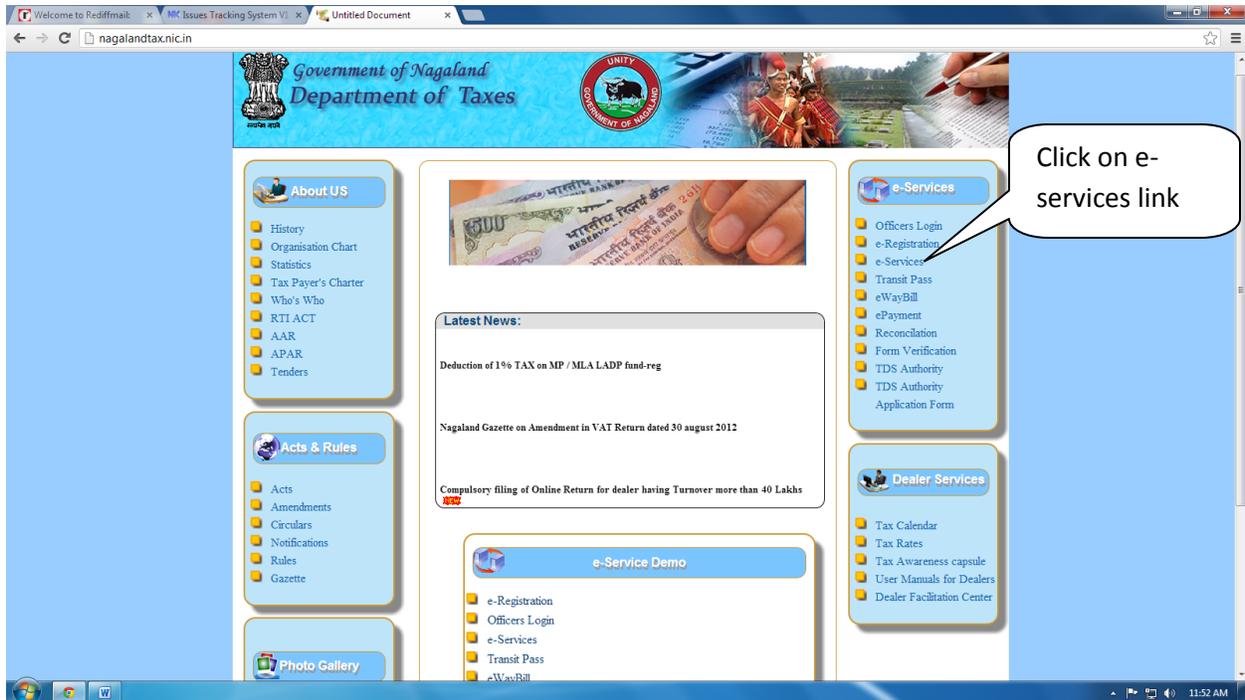


USER MANUAL FOR WAY BILL MODULE

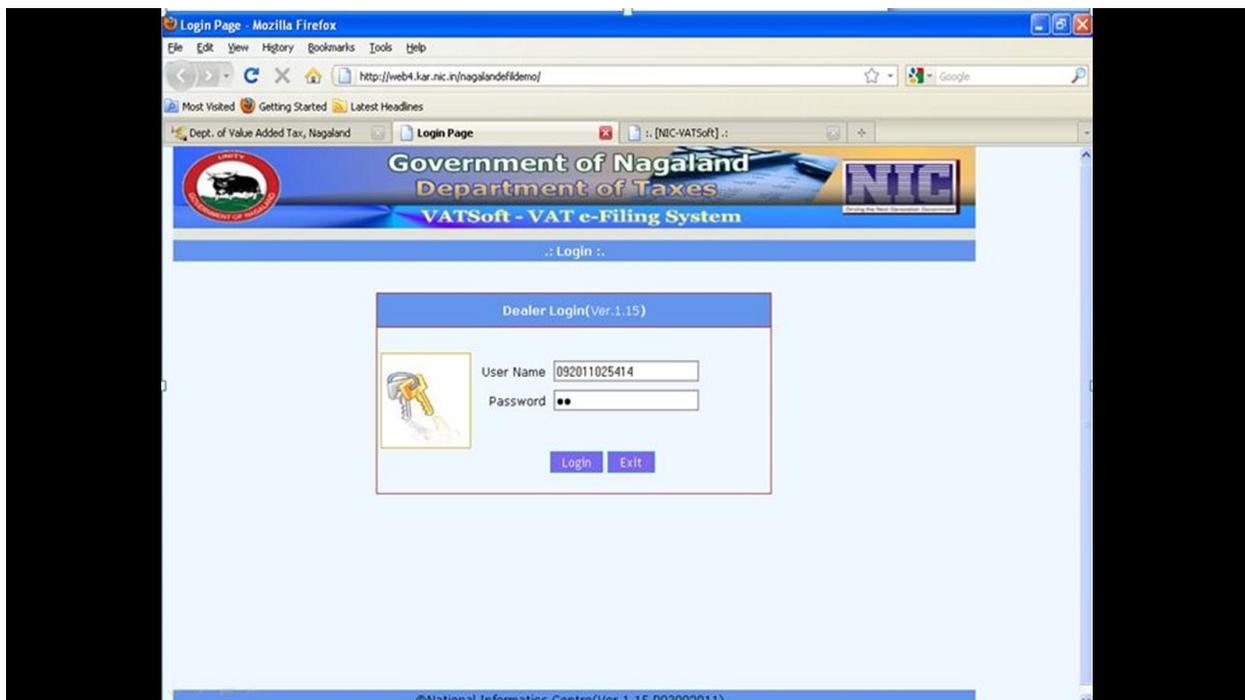
Step 1: e-services online link

The user can access the link to e-services site from the official website of the Department of Taxes, Nagaland, and www.nagalandtax.nic.in



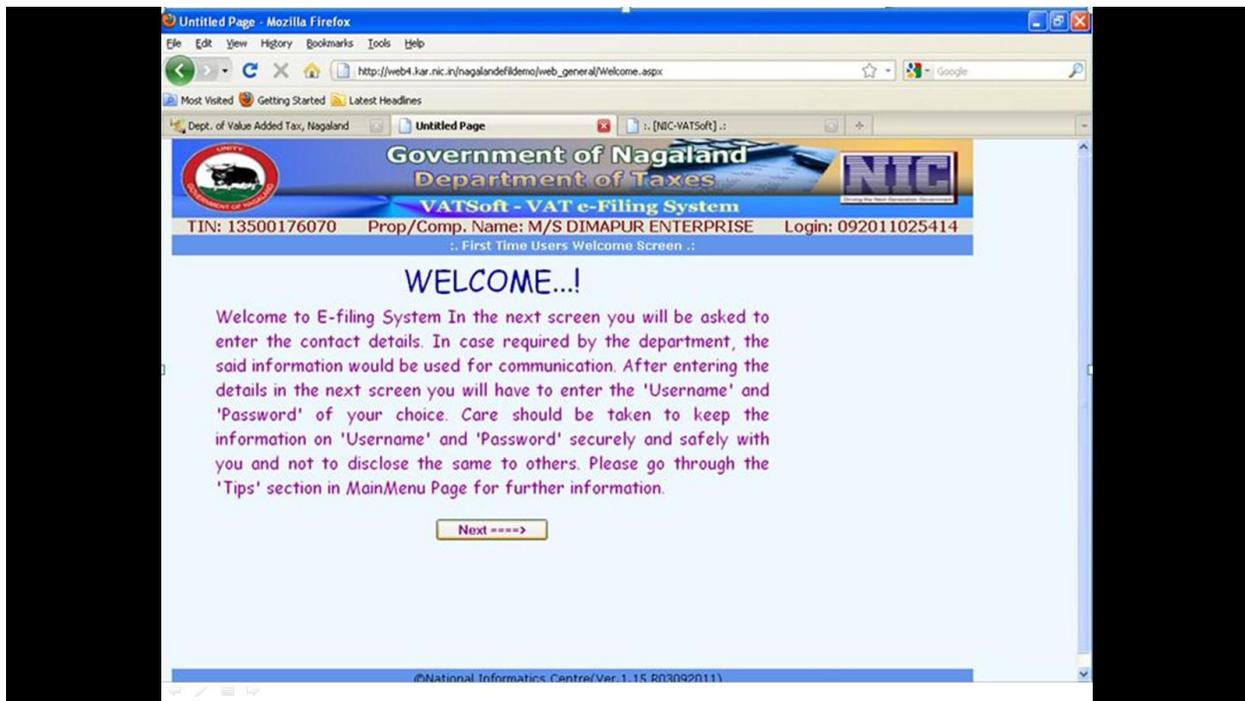
Step 2: Dealer Login

On clicking on the link for e-services the login page is displayed. The user has to login using the user id and password allotted against his TIN by the Department of Taxes.



Step 3: Welcome page for first time users

On login in for the first time, a welcome screen is displayed. Press 'Next' to proceed to the next page.



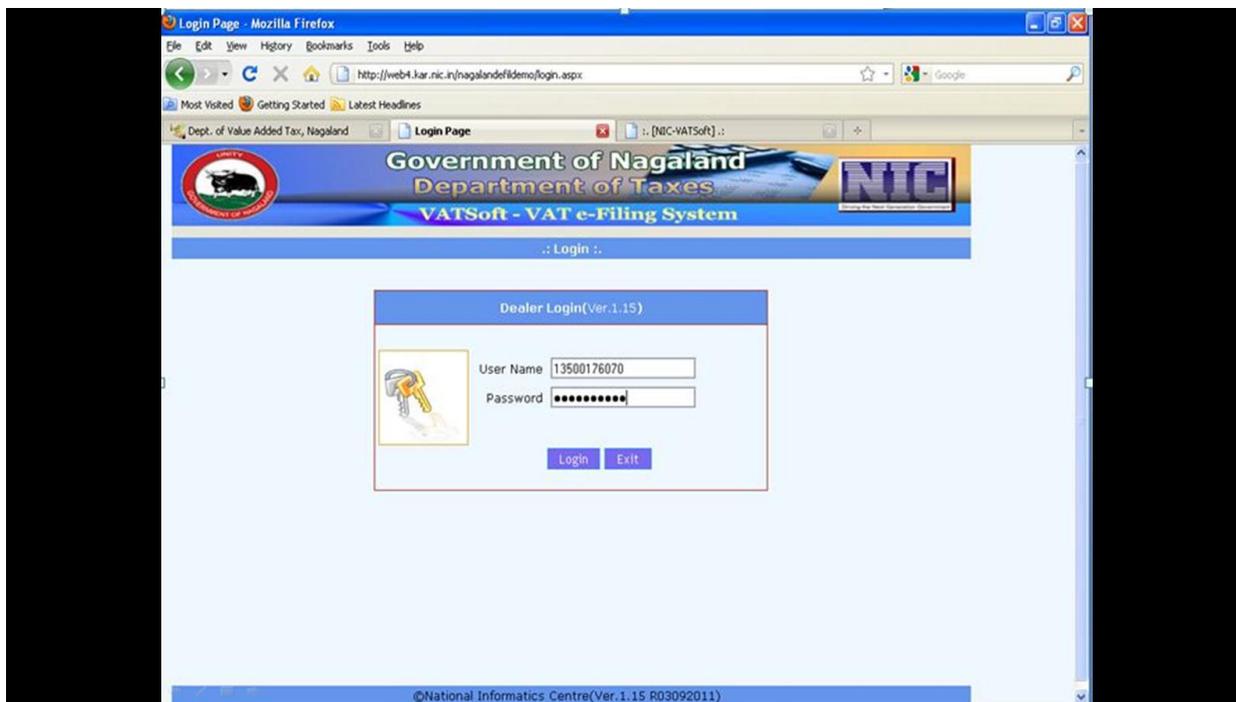
Step 4: Username and password change options page

The user gets an option to change the default username and password. Enter the desired username and password and press the 'Create' button. The system confirms the creation of the new password through a pop-up box. On Successful creation of the username and password press the 'Exit' button to go back to the dealer login page.



Step 5: Login using the new username and password

The user can now login using the new username and password created by him.

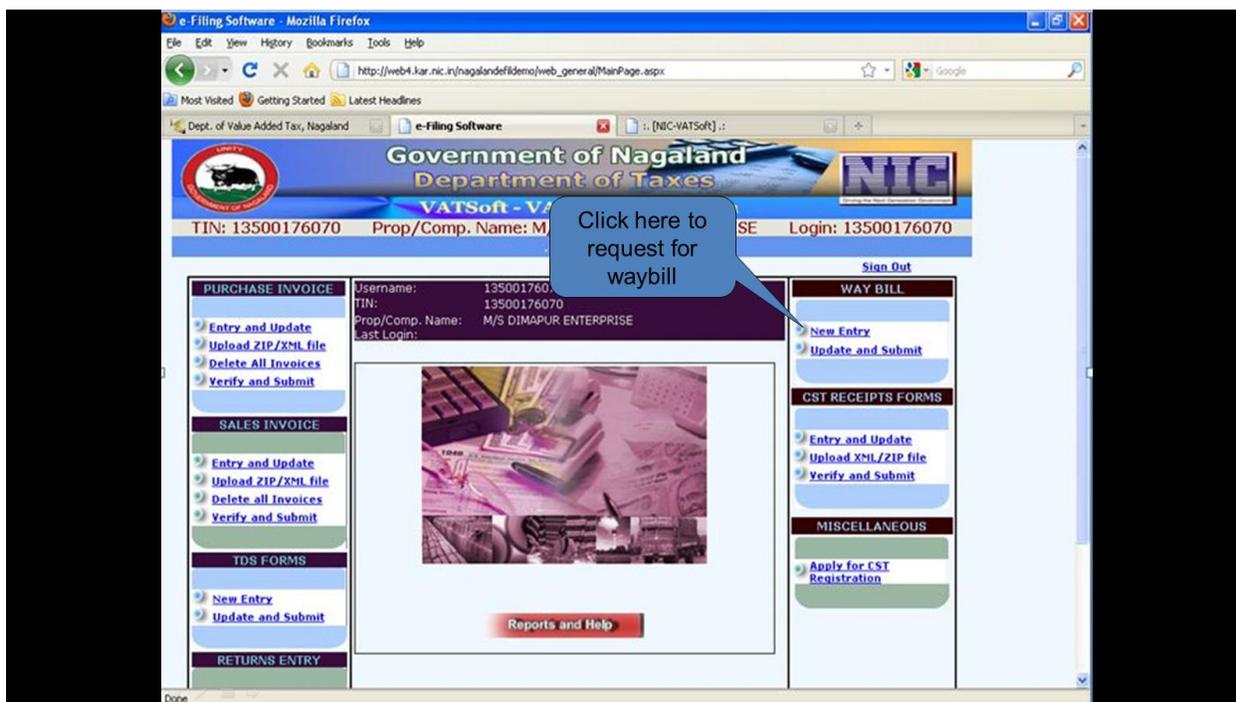


Step 6: e-services page

On successfully login in, the user can access various e-services from the website page.

For requesting new waybill, the user has to select 'New Entry' option Under WAY BILL .

'Update and Submit' option can be used for editing previously submitted details.



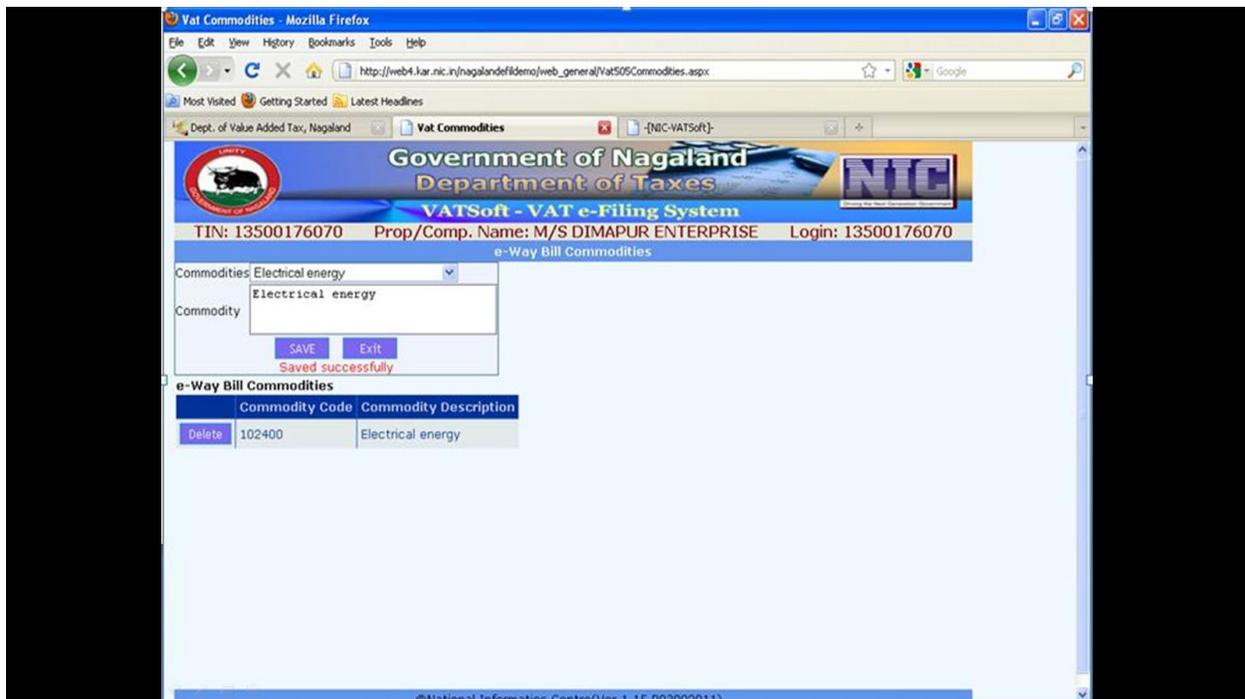
Step 7: Link to add commodities to the commodities master

First time users will have to add commodities in the commodities master for his TIN. To do that click on the link 'Click here to add Commodities'.



Step 8: e-waybill commodities list

Select the desired commodity from the drop down list and then press the 'Save' button to add the commodity to the commodities master list of his TIN. On Successful saving of the commodities to the commodities master's list, the system displays the message 'Saved successfully' confirming the same. Click on the 'Exit' button to move to the next page.



Step 9: e-waybill new entry form

The user can now fill up the e-waybill new entry form. Asterisk marks in red are compulsory fields/entry.

Press 'Save' button to save only and not submit the form.

Press the 'Save and submit' button to submit the form to the Department of Taxes.

Way Bill Entry - Mozilla Firefox

http://web4.kar.nic.in/nagalandefidemo/web_vat505/NL/web_VAT505_nagaland.aspx?mode=new

Dept. of Value Added Tax, Nagaland

Way Bill Entry

Government of Nagaland
Department of Taxes
VATSoft - VAT e-Filing System
TIN: 13500176070 Prop/Comp. Name: M/S DIMAPUR ENTERPRISE Login: 13500176070
e-Way Bill New Entry Form

Dealer Details * indicates compulsory fields/entry

WayBill Type: Form 24 Unit Office: Office of the Dimapur Ward A

Place of Origin: DIMAPUR Destination: GUWAHATI

Commodity Type: Electrical energy Commodity Desc:

Quantity: 900 Unit: KGS

Value (Rs):

Category: Within State Inter State

AFTER SALES TO HIS SHOP/GODOWN/STORAGE TO HIS PRINCIPAL CONSIGNMENT SALES (DESPATCH) STOCK TRANSFER (DESPATCH)

Seller/Purchaser Details

Seller TIN: 13500176070 Name & Address: M/S DIMAPUR ENTERPRISE

Document Type: Invoice

Invoice No.: 560 Dated: 01/01/2011

Other Doc. No.:

Save Save & Submit Exit

#National Informatics Centre(Ver.1.15 R03D92011)

Step 10: Generation of password for invoice update by the system

On successful submission of the entry form, the system generates a password (one time usage) for invoice update for the given waybill. Waybill will be printable only after the updation of invoice details. Press 'Exit' the exit the page.

Way Bill Entry - Mozilla Firefox

http://web4.kar.nic.in/nagalandefidemo/web_vat505/NL/web_VAT505_nagaland.aspx?mode=new

Dept. of Value Added Tax, Nagaland

Way Bill Entry

Government of Nagaland
Department of Taxes
VATSoft - VAT e-Filing System
TIN: 13500176070 Prop/Comp. Name: M/S DIMAPUR ENTERPRISE Login: 13500176070
e-Way Bill New Entry Form

Password for invoice update: x64AsLVzRK
Way Bill Serial No. 1067000055
Way Bill will be printable only after updation of invoice details

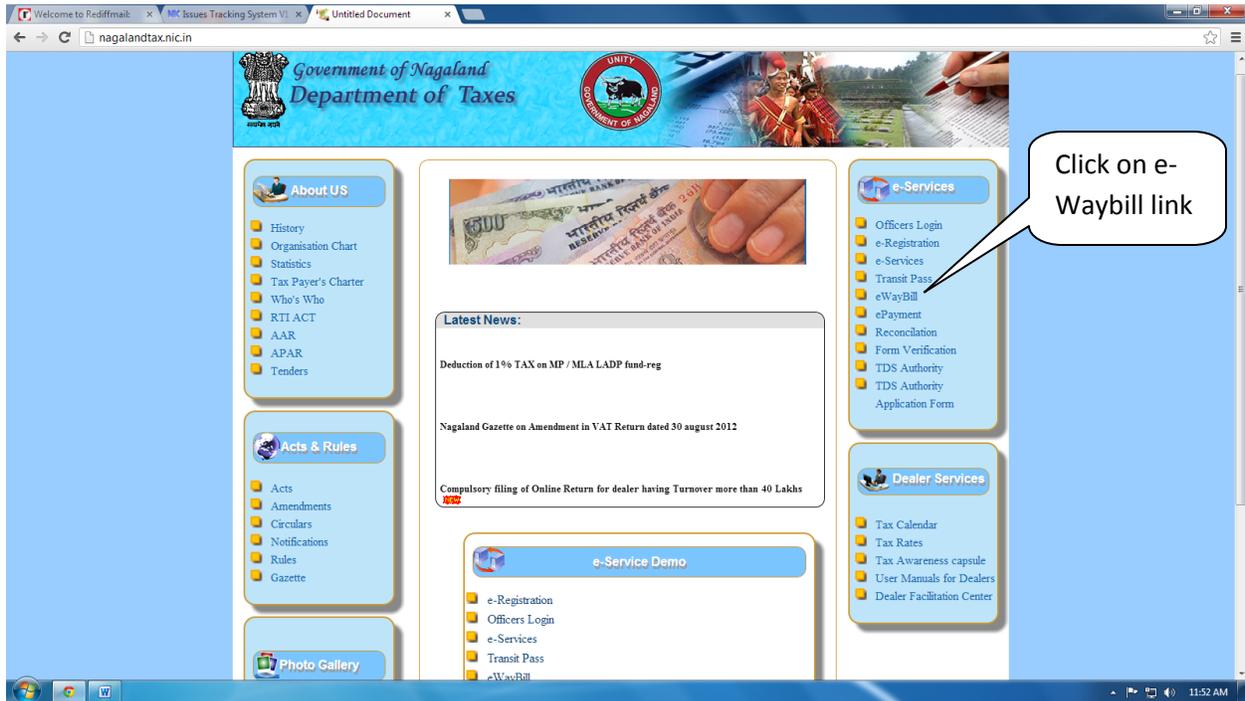
The page at http://web4.kar.nic.in says:

Password for invoice update: x64AsLVzRK

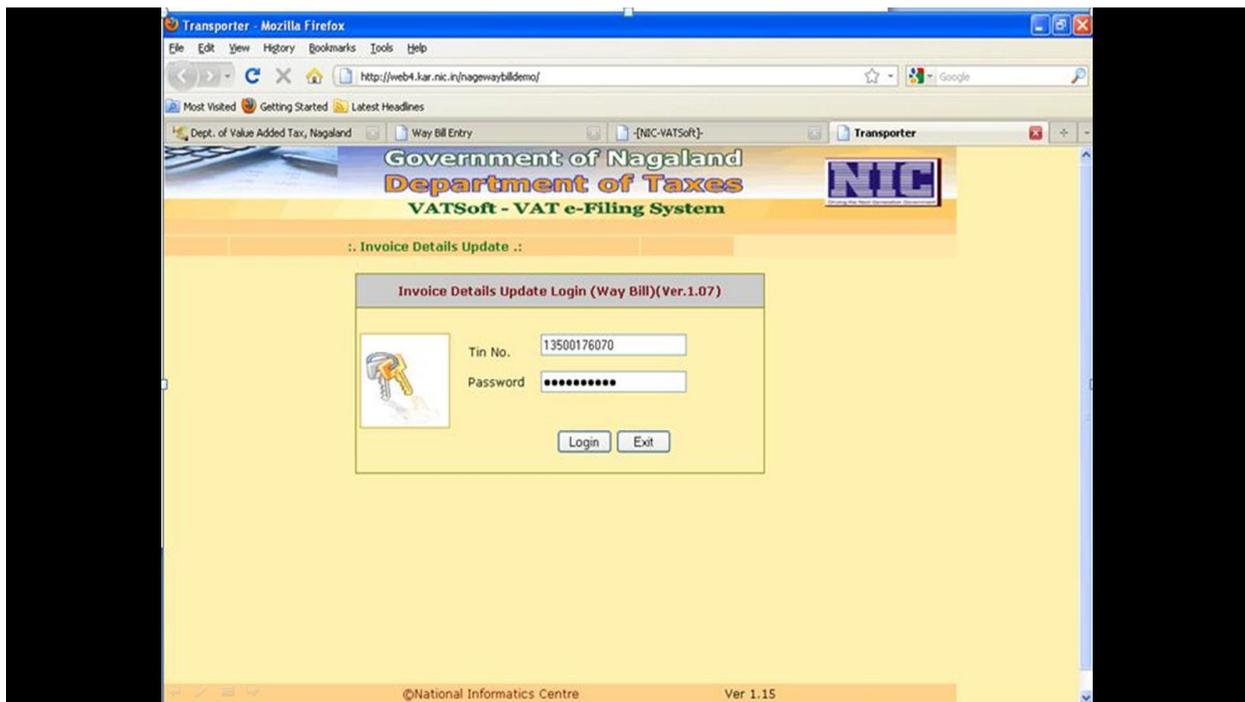
OK

Step 11: Invoice details update for Waybill (Transporters/selling dealer login)

Click on the 'e-way bill' link from department website.

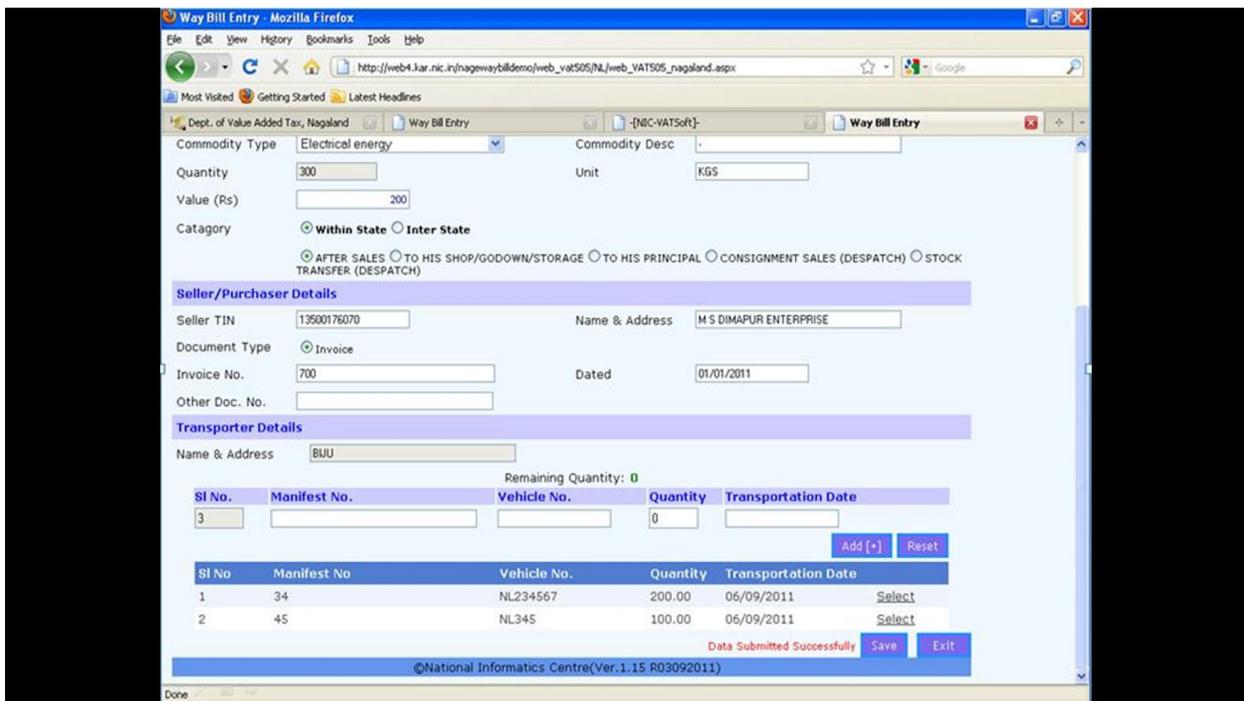


Login using the TIN and the system generated one time password(OTP).



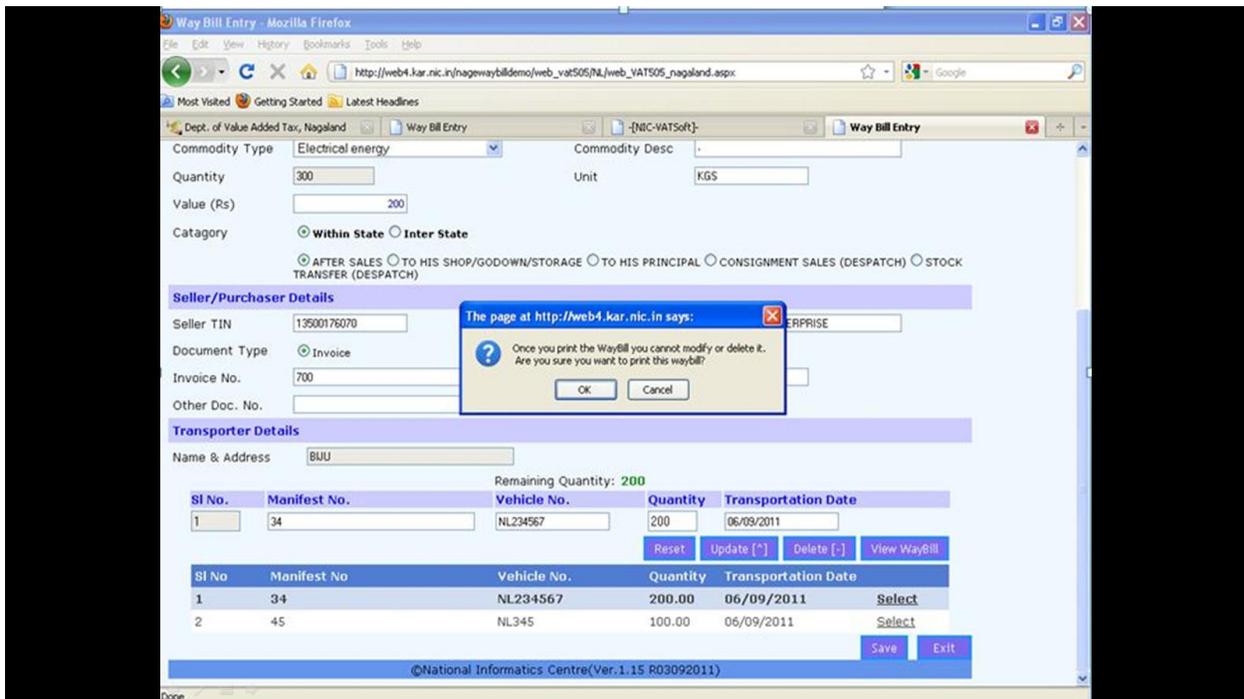
Step 12: Filing of Transporter details

After successfully login in, enter the Transporter details including Name and Address. Next, enter the sl. No., Manifest number, Vehicle number, Quantity and Transportation date. Press the 'Add' button. If the user decides to part transport the quantity, the system will display the remaining quantity left in the row above. The user needs to enter the manifest number and other details for the remaining quantity. Press 'Select' against the desired serial number and then press 'Update'. Then press 'Save' to save the details. Once updated successfully, the system generates a 'consignment saved successfully' message.



Step 13: Print Waybill/Challan Inward/ Bill of sale

To view the desired waybill, press 'Select' against the desired manifest no. from the table and then press the 'View Way Bill' button. On pressing 'View Way Bill', the system prompts the message 'Once you print the Way Bill, you cannot modify or delete it. Are you sure you want to print this waybill.' Press 'yes' if you want to print the waybill.



WayBill - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://web4.kar.nic.in/nagewaybilldemo/web_vat505/NL/nagaland_waybill.aspx



OFFICE OF THE COMMISSIONER OF TAXES
e - Form VAT - 24
See Rule 65 (3)
CHALLAN INWARD: BILL OF SALE

SL. No.: 1067000055	
Issuing Office	Office of the Dimapur Ward A
Date of Issue	05/09/2011
Consignor Details	
TIN	13500176070
Name & Address	M/S DIMAPUR ENTERPRISE MEREN CHUBA, DIMPUR
Consignee Details	
TIN	13500176070
Name & Address	M S DIMAPUR ENTERPRISE
Goods Description	
Name or Class of Goods Consigned	-
Quantity or Weight	200 KGS
value of Goods	Rs. 200/-
Vehicle Details	
Name and Address of Owner of Goods Vehicle	BIJU
Registration No. of Goods Vehicle	NL234567
Manifest No.	34
Destination	GUWAHATI
Document Details	

Done