

INFORMATION TO BE PUBLISHED

UNDER SECTION IV (1) (b) OF THE RIGHT TO INFORMATION ACT 2005



THE COMMISSIONER OF STATE TAXES

DEPARTMENT OF TAXES

Nagaland: Dimapur

2022 - 2023

History and Background of the Department:

Till attainment of Statehood, the then Naga Hills District was an administrative Unit under Assam. Among others, Sales Tax Law of Assam was extended to Naga Hills effective from 2-2-1948. However, it is not available on record, to ascertain whether any revenue was collected from the Naga Hills District.

The Department of Taxes, Nagaland was established in August 1964, with the appointment of the Commissioner, Nagaland as the ex-officio Commissioner of Taxes, vide Government Notification NO.SGN.182/63/29 (a) 14-6-63.

A full-fledged Commissioner of Taxes was created on 20th August 1976, with its Headquarters at Kohima. In the same year, the Headquarter was shifted down to Dimapur, the Commercial hub of the State, for better tax administration. A post of Superintendent of Taxes was also created and an Officer from Assam Taxation Service was brought on deputation to start the functioning of the Department along with skeleton staff.

With the establishment of the Department, the question of adoption of the existing Taxation Laws of Assam as applied to the erstwhile Naga Hills District to the newly formed State by the Nagaland Adoption of Laws Order, 1965 were examined but due to some confusion the provisions of Taxation Laws could not be enforced by adoption/modification. Meanwhile, the Government took a decision to have its own Laws which led to the enactment of the following Taxation Laws.

1. The Nagaland Sales Tax Act, 1967.
2. The Nagaland Finance (Sales Tax) Act, 1967.
3. The Nagaland (Sales of Petroleum & Petroleum Products, including Motor spirit and Lubricants) Taxation Act, 1967.
4. The Nagaland Passenger and Goods Taxation Act, 1967.
5. The Nagaland Profession, Trade, Callings and Employment Taxation Act, 1968.

The above laws could not be implemented immediately, even after the assent of the President. It was only with the enactment of Rules in respect of each of the Acts in 1970, that all the above Acts, except the Passengers and Goods Taxation Act, were implemented in the State. The Revenue Collection made during the first year of implementation i.e., 1970-71 stood as under:

Year	NST	Pro.Tax	Am.Tax	Total(in lakhs)
1970-71	14.22	1.42	2.92	18.56

Brief Function of the Branches:

Name of branches	Functions
1. General	<ol style="list-style-type: none">1. Statistics2. Election matters3. Training/Departmental examination4. Public relation with other department5. Liaison with central and other state department6. All miscellaneous matters of general nature.
2. Establishment Branch	<ol style="list-style-type: none">1. Appointment, Transfer, Promotion & Retirement2. Maintenance of Service Book3. All Personal File of gazetted and Non- gazetted4. Court cases.5. Land & Building
3. Revenue branch	<ol style="list-style-type: none">1. Revenue budget and collection2. All matters related to revenue of the department
4. Legal branch	<ol style="list-style-type: none">1. All taxation matters including amendment of laws and orders2. Appeal and revision3. Issue of statutory forms and various other forms4. RTI
5. Audit branch	<ol style="list-style-type: none">1. Inspection2. Internal and external audit including PAC matters3. Certificate cases4. Vigilance/allegations and complaints
6. Computer branch	<ol style="list-style-type: none">1. Management of Tax-soft application2. Management of Department's website3. All matters relating to computerization of the department.
7. Stationery branch	<ol style="list-style-type: none">1. Stock maintenance of non-statutory forms2. Postal services and stamp3. Management of conference hall and office library4. All matters related to stationery
8. Receipt and dispatch	<ol style="list-style-type: none">1. All matters relating to receipt and dispatches

Details of location, postal address, contact numbers, especially PIOs’:

Sl.No	Name	Designation	Phone No (O)	Mobile No
1	Shri. Gregory Thejawelie, IAS	Commissioner of State Taxes Nagaland: Dimapur.	03862-248543 FAX-226459	
2	Mr. Y. Mhathung Murry	Special Commissioner of State Taxes Nagaland: Dimapur.	03862-248535	9436003596
3	Mr. Wochamo Odyuo	Additional Commissioner of State Taxes (I) Nagaland: Dimapur.		9436007322
4	Mr. C. Lima Imsong	Additional Commissioner of State Taxes (II) Nagaland: Dimapur.	03862-248540	9436003727
5	Mr. Shechong Konyak	Joint Commissioner of State Taxes (I) Nagaland: Dimapur.		9089321877
6	Mrs. N. Areni Patton	Joint Commissioner of State Taxes (II) Nagaland: Dimapur		7085169839
7	Mr. Imosong Imsong	Joint Commissioner of State Taxes (III) Nagaland: Dimapur.	03862-248542	9402696695
8	Miss. Lirila Sangtam	Deputy Commissioner of State Nagaland Dimapur. (HQ)	0370-2210468	9436017204
9	Mr. Vekhozo Dozo	Deputy Commissioner of State Taxes Kohima Zone, Kohima Nagaland. (PIO)		8131916410
10	Mrs. Chevetshu Nyuthe	Deputy Commissioner of State Taxes Dimapur Zone, Dimapur Nagaland. (PIO)		9436066620
11	Mr. I. Mughato Aye	Deputy Commissioner of State Taxes Mokokchung Zone, Mokokchung Nagaland. (PIO)	0369-226447	9436002309
12	Mrs. Nitoli sema	Deputy Commissioner of State Taxes, Mobile Squad Nagaland Dimapur. (PIO)		8974061411
13	Mrs. Orenponi Yanthan	Deputy Commissioner of State Taxes Chumukedima Zone, Chemukedima Nagaland		9774574357
14	Mr. Thomas Wilson Yimchunger	Asstt. Commr. of State Taxes(HQ)		9436660777
15	Mr Bendangchuba	Assistant Commissioner of State Taxes, Kohima Nagaland.		9402809264
16	Mr. Yanrenthung Yanthan	Assistant Commissioner of State Taxes, Kohima Nagaland.		9862875382

17	Mr. Merenchuba	Assistant Commissioner of State Taxes, Zunheboto Nagaland.		9856894566
18	Mr. Keyichetlube Pame	Assistant Commissioner of State Taxes, Phek, Nagaland.		9615101737
19	Mrs. Tokatoli	Assistant Commissioner of State Taxes, Dimapur Ward F, Dimapur Zone, Nagaland.	03692-226447	9436012514
20	Mr. Zulutemsu	Assistant Commissioner of State Taxes, Dimapur Zone, Dimapur, Nagaland.		9436011101
21	Shri. H.Ngamwang Konyak	Assistant Commissioner of State Taxes Mon		9436609506
22	Miss. L. Yanbeni	Assistant Commissioner of State Taxes, Mobile Squad, Nagaland.		9402809264
23	Mr. Aowati	Assistant Commissioner of State Taxes, Mokokchung Ward B, Mokokchung Nagaland.		9436006583
24	Mr. Poshutho	Assistant Commissioner of State Taxes, Kohima Ward C, Nagaland.		9856780808
25	Mr. Atener Aier	Assistant Commissioner of State Taxes, Dimapur, Nagaland.	0370-2290468	9612097040
26	Mr. Chingtuk Phom	Assistant Commissioner of State Taxes Tuensang, Nagaland. (PIO)	223189	9612126295
27	Mr. Jimyang Imlong	Assistant Commissioner of State Taxes, Ward Dimapur Zone, Dimapur, Nagaland.	03867-220303	9436079834
28	Mr. Toshi Yimchunger	Assistant Commissioner of State Taxes, Wokha, Nagaland		9005660663
29	Mrs. Chubanaro	Assistant Commissioner of State Taxes, Mokokchung Ward A, Mokokchung Nagaland.		9612432930
30	Mr. Imlisanen Longchar	Programm Officer, O/O Commissioner of State Taxes, Dimapur Nagaland	0369-248132	9436015144

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Powers and Duties of Officers

Sl. No.	Name	No. of Employees	Powers and Duties
1	Commissioner of State Taxes	1	Overall control and supervision of the functioning of the department including Appellate Authority under RTI Act, 2005, Appellate authority for advance Ruling(AAAR), Member Secretary to standing Committee of the Nagaland State Consumer Welfare Fund.
2	Special Commissioner of State Taxes	1	Appellate Authority, State Nodal Officer to GSTN, GST Audit, Matters relating to Revenue, Establishment, Computerization and General issues.
3	Additional Commissioner of State Taxes	2	a) Revenue, Legal, Audit, Computerization, all matters related to GST and all matters not listed. b) Looks after DDO and Accounts, Establishment, General and Stationery
4	Joint Commissioner of State Taxes, (I)	3	All matter relating to Revenue, Establishment, Administration, Legal, Audit, Computerization and all matters related to GSTN Looks after Accounts, General, Stationery and Stationery Forms.
5	Deputy Commissioner of State Taxes (HQ)	1	General Branch, Revenue, Training Centre Management, RTI-PIO and All legal issues under GST, Matters relating to Nagaland Sales of Petroleum and Product etc Tax Act 1967.
6	Deputy Commissioner of State Taxes	6	Certificate officer, DDO and PIO under RTI Act, 2005
7	Assistant Commissioner of State Taxes	18	Assessing and Registering authority
8	Registrar	1	Supervision and monitoring of all branches. Will deal with files from Establishment Branch, Revenue Branch, Accounts Branch, Computer Branch and all other residuary issues
9	Program Officer and IT Nodal Officer	1	Nodal Officer on all IT matters including MMP-CT, GSTN etc. and Computerization
10	Office Superintendent	1	Legal Branch, General Branch and Audit Branch Looks after preparation of revenue target, MPR, transportation, issue of state and central statutory forms.
11	Account Officer	1	All Accounts and Establishment matters of the department
12	Statistical officer	1	All statistical matters of the department
13	Commercial State Tax Officer	48	Field inspection and preparation of reports Monitor the flow of goods movement both inward and outward as well as transit.

Functions and Duties

Details of powers and duties of different levels of employees: -

- (a) **Commissioner of State Taxes:** The post of Commissioner is manned by an IAS officer. He is the head of the department. He exercises overall control and supervision for effective and smooth tax administration and enforcement of the Taxation Laws applicable in the State. The Commissioner is the Revisional Authority in the department and revises any order passed by any of his officers under the Acts and Rules in force and pass such orders as he may deem fit in accordance with the provisions of the tax laws. He is the link between the department and the Government. The Commissioner is also the Appellate Authority under the RTI Act, 2005.
- (b) **Special Commissioner of State Taxes:** The Special commissioner of State Taxes assists the Commissioner of State Taxes and exercises such powers and functions as may be delegated to him under the Acts and Rules from time to time. He oversees and supervises all the matters related to the Department for effective and smooth functioning of the department. Special Commissioner functions as the head of the department in the absence of the Commissioner.
- (c) **Additional Commissioners of State Taxes:** Assists the Commissioner of Taxes and exercises such powers and functions as may be delegated to him under the Acts and Rules from time to time. The Additional Commissioner of State Taxes primarily looks after revenue and general establishments of the department. The senior most Additional Commissioner State Taxes functions as the head of the department in the absence of the Special Commissioner.
- (d) **Joint Commissioner of State Taxes:** Assists the Commissioner of State Taxes and Additional Commissioner of State Taxes and exercises such powers as may be delegated under the Acts and Rules enforced in the State. The Deputy Commissioner of State Taxes also acts as the Drawing & Disbursing officer of the Directorate.
- (e) **Deputy Commissioner of State Taxes:** Exercises control and supervision over the functioning of the Wards and District Superintendents and Inspectors under his Zones. He acts as the Certificate Officer for recovery of tax arrears under the Bengal Public Demand Recovery Act, 1913. He also acts as the Appellate Authority of the Zone. He/She monitors the performance of each Ward and District and ensures that the officers and staff function as per provisions of the Taxation laws. He/She also acts as the Drawing and Disbursing officer of the Zonal office. He/She also exercises such powers as may be delegated to him under the provisions of the various taxation laws enforced in the State.
- (f) **Assistant Commissioner of State Taxes:** Exercises such power and functions as may be delegated under the provisions of Taxation Laws enforced in the State. He/She acts as the assessing as well as registering officer of the Ward or District. He/She also monitors filing of tax returns and payment of tax by the dealers. He/She also ensures that all the liable dealers under his/her jurisdiction are registered and carries on business as per the provisions of Tax laws enforced in the State. The

Assistant Commissioner of State Taxes acts as the Drawing and Disbursing officer and also represents the department at the District level. Assistant Commissioner of State Taxes maintains records of registration certificate issued and cancelled, Daily Collection Register, Issue and Stock Register of Declaration and Statutory Forms, and compiles the monthly collection statement. He/She enforces the tax laws and ensures tax compliance by all concerned.

- (g) Commercial State Tax Officer:** Commercial Tax Officer are the field officers of the department. They function under the direct supervision of the Assistant Commissioner of State Taxes of the Ward/District to which they are attached or posted. They keep vigil on the business activities of the tax payers. They are responsible for inspection and filing of reports pertaining to the business transactions of dealers at regular intervals. They also verify the accuracy of the information disclosed by the dealers in the applications for registration and also investigate cases relating to evasion of tax and report to the Ward/District Assistant Commissioner of State Taxes. They also maintain Survey Register in respect of the Ward/District.
- (h) Checker:** Since the abolition of Check Posts after the introduction of GST since 1st July, 2017, all the Checkers previously employed at the Check post are attached to the Commissioner of State Taxes temporarily.
- (i) Head Assistant:** Head Assistant heads ministerial staff of all the districts and zone offices. They control and supervise the functioning of the ministerial staff for smooth disposal of office works.
- (j) UDA:** UDA looks after the accounts and also act as the cashier of the District and Zonal office and also assist the Head Assistants in all establishment and other general matters.
- (k) LDA cum Computer Assistant:** They maintain the dealer's proceeding files and flag it to the controlling officers and keep the proceeding files updated in time. They are the data entry operators of the district and ward offices.
- (l) Typist:** All official matters are being typed by the typists. They ensure accuracy and clean typing of officials Letter.
- (m) Driver:** Drivers are attached with officers who are attached with official vehicles. They ensure that the vehicles are clean and in good condition at all time to drive the vehicles for bona-fide official duty
- (n) Peon:** Peons are responsible for handling office files. They also attend the officers.
- (o) Sweeper:** Sweeper sweeps the office regularly and keep the office neat and clean.
- (p) Chowkidar:** Chowkidar handles the office keys and keep the office open and closed as per office timing and ensures security of the office.
- (q) Mali:** Mali takes care of the gardens in the office compound.

Ministerial staff in the Directorate:

- (a) **Registrar:** He co-ordinates the activities and functioning of the ministerial staff attached to different branches in the Directorate. He supervises the movement of the files and ensures maintenance of proper records and receipt of letters. He acts as the dictionary of the Directorate and assists the senior officers on all important official matters.
- (b) **Office Superintendent:** The Office Superintendent assists the Registrar in smooth functioning of the Directorate. He ensures accuracy of all accounts matters in the Directorate. He prepares the Department's budget, monitors the expenditure of the department and ensures regularity and attendance of the ministerial staff.
- (c) **Assistant Office Superintendent:** He works out and prepares the revenue target, maintain and compile the revenue collection figures of the department, monitor the MPR of the districts and ward offices, monitor the POL and annual maintenance of the department's vehicle and also monitor and maintain the stock registers of statutory forms and other state forms.
- (d) **Accounts officer:** Accounts officer monitor and assist the department in all account and establishment matters to maintain accuracy of records at all time.
- (e) **Senior Accountant:** He assists the Office Superintendent in all accounts matters. He prepares pay and allowances and performs Treasury duties. He is responsible for drawal and disbursement of bills in the Directorate.
- (f) **Personal Secretary to Commissioner:** He/She personally assists the Commissioner for smooth disposal of official works.
- (g) **Programm Officer:** He heads the computer cell and ensures its safe and smooth functioning. He also looks into all matters relating to computerization.

MANUAL-III

Procedure followed in decision making process including channels of supervision and accountability.

Job description and responsibilities of each level of staff

Sl. No.	Name and Designation	Work assigned/Functions
1	Shri.Gregory Thejawelie, IAS, Commissioner of State Taxes	Overall control and supervision of the functioning of the department including Appellate Authority under RTI Act, 2005
2	Shri. Y. Mhathung Murry, Special Commissioner of State Taxes	Revenue, Audit, Establishment, Computerization, All matters related to GST and all matters not listed.
3	Shri. Wochamo Odyou, Additional Commissioner of StateTaxes (I)	Looks after Revenue, Vigilance, Legal,General GSTN,Legal, Audit, and Petroleum Tax
4	Shri C Lima Imsong Additional Commissioner of StateTaxes (II)	Looks after Establishment, Professionals Tax, General, GSTN, DDO and Accounts.
5	Shri Shechong Konyak,Joint Commissioner of StateTaxes, (I)	Looks after Revenue, Legal, GST Audit and Patroleum Tax.
6	Smti Areni Patton, Joint Commissioner of StateTaxes, (II)	All matter relating to Administration, Refund, Establishment, Vigilance, and Anti-profiteering
7	Shri Imosong Imsong, Joint Commissioner of StateTaxes, (III)	General, Legal, CST Act, Training Centre Management, RTI-SPIO and All legal issues under GST all matters related to
8	Smti Lirila Sangtam,Deputy Commissioner of StateTaxes, (HQ)	All matter relating toPIO RTI Act 2005, Revenue, Vigilance, and Petroleum Tax
9	Shri. Thomas Wilson Yimchunger, Assistant Commissioner of State Taxes (HQ)	Looks after Establishment, General, GST Refund, TDS and MS.
10	Registrar	Supervision and monitoring of all branches. Will deal with files from Establishment Branch, Revenue Branch, Accounts Branch, Computer Branch and all other resuuary issues
11	Shri. Imlisanen, Programm Officer and IT Nodal officer	Nodal Officer on all IT matters including MMP-CT, GSTN etc. and Computerization
12	Office Superintendent	Legal Branch, General Branch and Audit Branch Looks after preparation of revenue target, MPR, transportation, issue of state and central statutory forms.
13	Shri. Dokho Phira, Account Officer	All Accounts and Establishment matters of the department
14	Statistical officer	All statistical maters of the department
15	Asstt. Office Supdt	Legal Branch, General Branch and Audit Branch

16	Asstt. Office Supdt.	Establishment, Works Programme, and All legal issues under GST
Deputy Commissioner of State Taxes, Dimapur Zone, Dimapur		
17	Smti. Chevitsu Nyuthe, Deputy Commissioner of State Taxes, Dimapur Zone	Additional Charge of Dimapur Zone. Certificate officer, DDO , APIO under RTI Act, 2005
18	Smti. Abeni Lotha, Assistant Commissioner of State Taxes, Dimapur Ward-A	Assessing and Registering authority
19	Shri. Jimyang Imlong, Assistant Commissioner of State Taxes Dimapur Ward-B	Assessing and Registering authority
20	Shri. Atener Aier, Assistant Commissioner of State Taxes, Dimapur Ward-C	Assessing and Registering authority
21	Shri. Zulutemsu, Assistant Commissioner of State Taxes, Dimapur Ward-D	Assessing and Registering authority
22	Smti. Tokatoli Shohe , Assistant Commissioner of State Taxes, Dimapur Ward E & F	Assessing and Registering authority of Petroleum & Amusement Tax
23	Commercial State Tax Officer	Field inspection and preparation of reports.
Deputy Commissioner of State Taxes, Kohima Zone, Kohima		
24	Shri. Vekhozo Dozo, Deputy Commissioner of State Taxes.	Certificate officer, DDO and PIO under RTI Act, 2005
25	Shri. Bendangchuba, Assistant Commissioner of State Taxes, Kohima A.	Assessing and Registering authority
26	Shri. Yanrenthung Yanthan, Assistant Commissioner of State Taxes, Kohima Ward-B.	Assessing and Registering authority
27	Shri. Pushotho, Assistant Commissioner of State Taxes, Kohima Ward-C	Assessing and Registering authority
28	Commercial State Tax Officer	Field inspection and preparation of reports.
Assistant Commissioner of State Taxes, Wokha		
29	Shri. Toshi Yimchunger, Assistant Commissioner of State Taxes, Wokha	Assessing and Registering authority, DDO and APIO under RTI Act, 2005
30	Commercial State Tax Officer	Field inspection and preparation of reports.
Assistant Commissioner of State Taxes, Phek		
31	Shri. Keyichetlube Pame, Assistant Commissioner of State Taxes, Phek	Assessing and Registering authority, DDO and APIO under RTI Act, 2005
32	Commercial State Tax Officer	Field inspection and preparation of reports.
Deputy Commissioner of State Taxes, Mokokchung Zone, Mokokchung		
33	Shri. I. Mughato Aye, Deputy Commr of State Taxes, Mokokchung	Certificate officer, DDO and PIO under RTI Act, 2005
34	Shri. Aowati, Assistant Commissioner of State Taxes	Assessing and Registering authority

35	Smti. Chubanaro Assistant Commissioner of State Taxes, Mokochung Ward A	Assessing and Registering authority
Assistant Commissioner of State Taxes, Tuensang		
36	Shri.Chingtuk Phom, Assistant Commissioner of State Taxes Tuensang, Kiphere and Longleng	Assessing and Registering authority, DDO and APIO under RTI Act, 2005
Assistant Commissioner of State Taxes, Mon		
37	Shri. Ngamwang Konyak, Assistant Commissioner of State Taxes, Mon	Assessing and Registering authority, DDO and APIO under RTI Act, 2005
38	Commercial State Tax Officer	Field inspection and preparation of reports.
Assistant Commissioner of State Taxes, Zunheboto		
39	Shri. Merenchuba, Assistant Commissioner of State Taxes, Zunheboto	Assessing and Registering authority, DDO and APIO under RTI Act, 2005
40	Commercial State Tax Officer	Field inspection and preparation of reports.
Deputy Commissioner of State Taxes (MS), Dimapur		
41	Smti. Nitoli, Deputy Commissioner of State Taxes (MS)	Supervise the functioning of the Mobile Squad and APIO under RTI Act, 2005
42	Smti. Yanbeni, Assistant Commissioner of State Taxes (MS)	Conduct search and seizures, Assist the Deputy Commissioner of State Taxes (MS)
43	Commercial State Tax Officer	Assist the Assistant Commissioner of State Taxes and Deputy Commissioner of State Taxes.
Deputy Commissioner of State Taxes, Chumukedima Zone, Chumukedima		
44	Smti. Orenponi, Deputy Commissioner of State Taxes	Certificate officer, DDO and PIO under RTI Act, 2005

MANUAL-IV

The norms set up for discharging of its functions

Since the inception of the Department, the Department has been extending all possible assistance to the Tax Payers and compliance with the provisions of the GST Laws Enforced in the State are encouraged. From time to time, the Department also publishes GST FAQs in all local dailies for general information and compliance by all the tax payers.

Manner in which different types of works are attended to (e.g. ordinary, Urgent and confidential matters:

The functions of the department are quasi-judicial. All matters relating to implementation of various taxation laws enforced in the state are attended to as per the provision of the Acts and Rules and are classified as confidential matters. Updating of RTI Manual and furnishing information under the RTI Act, 2005 and other important correspondences with state and central government offices are attended to on priority basis depending on the nature of the case and are classified as urgent matters. Other normal and regular correspondences are classified as routine matters

MANUAL-V

Acts and Rules, Regulations, Instructions, Manuals and Records held by it or under its control or used by its employees for discharging its functions:

- (a) Goods and Services Tax Act, 2017
- (b) The Nagaland (Sales of Petroleum & Petroleum Products including Motor Spirit and Lubricants) Taxation Act, 1967 and Rules, 1970;
- (c) The Nagaland Professions Trades, Calling and Employment Taxation Act, 1968 and Rules made thereunder;

In addition, the Nagaland Government Servant Conduct Rules, 1968; the Nagaland Service (Discipline and Appeal) Rules, 1967; Leave Rules; F.R./S.R., R.O.P. Rules, Central Treasury Rules, Pension Rules and other Government standing orders and instructions issued from time to time are followed by its employees for discharge of official duties and functions.

MANUAL-VI

A Statement of Categories of Document that are Held by it or Under its Control.

The department maintains files and documents that can be classified 'secret' 'confidential' and 'routine' are kept in the custody of the various branches as per internal work allocation. Correspondences relating to proper and better administration of the various taxation laws enforced in the state and smooth functioning of the department, notifications, circulars, Office memorandum etc., are classified as Administrative. Matters relating to appointment transfer and posting, service books, APAR etc., are classified as Establishment.

Sl. No	Nature/ Category of the Document	Name of the Document	Procedure to obtain the Document	Held by / Under Control of
	Secret, Confidential and Routine	Notifications, Circulars, Office Memorandum	By spl courier	Commissioner

MANUAL – VII

The particulars of any arrangements that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof:

The department, being a technical and quasi-judicial in nature implements and enforces the tax laws and ensures better tax collection. The department gives its views as and when sought for and also suggests and proposes to the government for suitable amendment of the Act and Rules in the interest of public revenue. We have a common GST portal, Pan India. For better tax services, the department has developed its own website for delivery of e-services to the tax payers and the citizens. It has a helpdesk to attend queries relating to any tax matters.

MANUAL – VIII

A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those Boards, Councils, Committees and other bodies are open to the public, or the minutes of such meetings are accessible to the public:

The department has two levels of DPCs. The DPC for the gazetted officers consist of the Chairman of the NPSC as Chairman, Finance Commissioner or his nominee as member, Secretary, P&AR or nominated by the Secretary P&AR as member and Commissioner of Taxes or his subordinate officer as member secretary. The DPC for the non-gazetted subordinate staffs consists of Commissioner of Taxes as Chairman, one departmental senior officer as member secretary, representative from P&AR as member and representative from Finance department as member.

The department also constitutes Selection Boards from time to time for appointment of various posts in the department. In addition, Departmental Screening Committees are also constituted from time to time to examine and clear grant of financial up gradation benefits to its employees under A.C.P Sche

Manual –IX

A Directory of its Officers and Employees:

<i>Sl. No.</i>	<i>Name</i>	<i>Designation</i>	<i>Place</i>	<i>Mobile number</i>
1	Shri. Gregory Thejawelie, IAS	Commissioner of StateTaxes	Dimapur	9383390949
2	Shri. Y. Mhathung Murry	Special Commr. of State Taxes	Dimapur	9436003596
3	Shri. Wochamo Odyuo	Addl. Commr. of StateTaxes (I)	Dimapur	9436012291
4	Shri. C. Lima Imsong	Addl. Commr. of StateTaxes (II)	Dimapur	9436003727
5	Shri.L.Shechong Konyak	Joint Commr. of StateTaxes (I)	Dimapur	9402848366
6	Smti. N. Areni Patton	Joint Commr. of StateTaxes(II)	Dimapur	7085169839
7	Shri. Imosong Imsong	Joint Commr. of StateTaxes(III)	Dimapur	9402696695
8	Smti. Lirila Sangtam	Deputy Commr. of StateTaxes(HQ)	Dimapur	9436017204
9	Shri. Thomas Wilson Yimchunger	Asstt. Commr. of StateTaxes(HQ)	Dimapur	9436660777
10	Shri. Dokho Phira	Sr. Accounts Officer	Dimapur	8787484515
11	Shri. Imlisanen Longchar	Programme Officer	Dimapur	9436015144
12	Shri. Rongpangmeren	Steno Gr-III	Dimapur	9436600751
13	Smti. Imtilangla Longkumer	Steno (Gr-III)	Dimapur	9863993232
14	Smti. Tsuknungrenla	Steno (Gr-III)	Dimapur	7005289968
15	Smti. Flora T Patton	UDA	Dimapur	8794215144
16	Shri Mhabemo	UDA	Dimapur	9436267403
17	Shri. Shime Jamir	LDA (Contract)	Dimapur	8259824014
18	Smti. J.Zuchano Kikon	LDA (Contract)	Dimapur	9402433736
19	Smti. Eunice Yepthomi	LDA (Contract)	Dimapur	8415026261
20	Shri. Subongmeren Ao	LDA (Contract)	Dimapur	9856981973

21	Smti. Nikmenmenla Changkiri	LDA (Contract)	Dimapur	9811698405
22	Shri. Wingambo	LDA (Contract)	Dimapur	9402042454
23	Shri. Visielhou Chupuo	LDA (Contract)	Dimapur	9774610379
24	Shri. Zasilvie Chasie	Analyst	Dimapur	9856257358
25	Smti. Bendangkokla	Typist Gr-III	Dimapur	9862438773
26	Smti. Bamzeu Liegise	Typist Gr-I	Dimapur	9089686169
27	Smti. Vitoungu-ü Chasie	Typist. Gr.-I	Dimapur	9862157394
28	Shri. Lenkhomong	Peon	Dimapur	8974455968
29	Shri. Asakho	Peon	Dimapur	9436432521
30	Shri. Tsito	Peon	Dimapur	9615598040
31	Shri. Kedutso	Peon	Dimapur	7005248427
32	Smti. Lily Murry	Peon	Dimapur	9615548268
33	Smti. Zubeni	Peon	Dimapur	9612500277
34	Shri. Thilixu Aye	Peon	Dimapur	
35	Smti. Imchizungla Longkumer	Peon Fixed Paid	Dimapur	9863001783
36	Shri. Lakhoto Kapuh	Personal Peon Fixed Paid	Dimapur	
37	Shri. Ruopfuvizo Rio	Peon	Dimapur	
38	Shri. Solomon	Driver	Dimapur	9436670447
39	Shri. Jasper Imsong	Driver	Dimapur	8575176342
40	Shri. Nnio Mirry	Driver	Dimapur	
41	Shri. Meyesunep	Chowkider	Dimapur	
42	Smti. Chumchano Lotha	Sweeper	Dimapur	
43	Smti. Sashinungla	Sweeper(Fixed Paid)	Dimapur	
44	Smti. Neithono	Mali(Fixed Paid)	Dimapur	8414974285
45	Smti. Nitoli Sema	Deputy Commissioner of State Taxes	Dimapur (MS)	8974061411 9615223847 9436013329
46	Smt. L.Yanbeni Humstoe	Assistant Commissioner of State Taxes	Dimapur (MS)	9402809264
47	Smti Elika Swu	Commercial State Tax Officer	Dimapur (MS)	8575969722
48	Shri Yanrenthung Yanthan	Assistant Commissioser of State Taxes	Kohima	9862875382
49	Shri Langphong Wanmai	Commercial State Tax Officer	Dimapur (MS)	9862853466

50	Smti. Liyingbeni Kikon	Commercial State Tax Officer	Dimapur (MS)	8794674726
51	Smti. Chumbeni Murry	UDA	Dimapur (MS)	8014427279
52	Smti. Nisheli Awomi	LDA (Contract)	Dimapur (MS)	9089367009
53	Smti. Inatoli Sema	LDA (Contract)	Dimapur (MS)	
54	Shri. Kezhangulie Kire	LDA (Contract)	Dimapur (MS)	
55	Shri. Vikato	LDA (Contract)	Dimapur (MS)	8730075380
56	Shri. Irangteing	LDA (Contract)	Dimapur (MS)	9436390668
57	Smti. Mesue	LDA (Contract)	Dimapur (MS)	804698471
58	Smti. Tiajungla Jamir	LDA	Dimapur (MS)	9774309942
59	Smti. Nzamoni Patton	LDA	Dimapur (MS)	9774335749
60	Shri. Prem Bahadur Chetri	Driver	Zunheboto	
61	Shri. Suresh Thapa	Driver(MS)	Dimapur (MS)	8416059710
62	Shri.Orenthung Tsopoe	Driver (MS)	Dimapur (MS)	98568841421
63	Shri.Pongshen Jamir	Checker	Dimapur (MS)	9856583843
64	Shri.Imtiyanger	Checker	Dimapur (MS)	9402988334
65	Shri. M. Sentiyanger	Checker	Dimapur (MS)	9436178667
66	Shri. K.Tochi	Checker	Dimapur (MS)	9402009921
67	Shri.Merentemjen	Checker	Dimapur (MS)	9436424665
68	Shri.Aman Konyak	Checker	Dimapur (MS)	9612315627
69	Shri.R. Odyuo Odyuo	Checker	Dimapur (MS)	9436260943
70	Shri.Arenjenba.	Checker	Dimapur (MS)	8575770182
71	Shri.Velato Thira	Checker	Dimapur (MS)	9856309030
72	Shri.Nievizokho Kense	Checker	Dimapur (MS)	9856681165
73	Shri.Langlem Konyak	Checker	Dimapur (MS)	9436602516
74	Shri.Mhasilhousier	Checker	Dimapur (MS)	9856359668
75	Shri.Limatongzuk	Checker	Dimapur (MS)	9774195956
76	Shri. Anato Sema	Checker	Dimapur (MS)	9856827914
77	Shri. Rangteileu	Checker	Dimapur (MS)	9436211328
78	Shri. Hetovi Achumi	Checker	Dimapur (MS)	9615936853
79	Smti. N.Hotoli	Checker	Dimapur (MS)	9436425394
80	Shri. Moanungba Walling	Checker	Dimapur (MS)	9436267728
81	Shri.Shempha Konyak	Checker	Dimapur (MS)	9436446813
82	Shri. T. Nikheto Sema	Checker	Dimapur (MS)	8731888545

83	Shri. Hutovi Chishi	Checker	Dimapur (MS)	
84	Shri. Hotolu Z.Yeptho	Checker	Dimapur (MS)	
85	Shri. Jangkhokam Hangsing	Checker	Dimapur (MS)	8729978969
86	Smti. Sungtinaro	Peon	DTE	7005649842
87	Shri. Wochumo Odyuo	Peon	Dimapur (MS)	9612191896
88	Shri. Atoi Sema	Peon	Dimapur (MS)	9436267501
89	Shri Akheto	Peon	Dimapur (MS)	
90	Shri Artong	Peon	Dimapur (MS)	9862854336
91	Shri. Y.Chintuk Phom	Assistant Commissioner of State Taxes	Tuensang	9612126295
92	Smti. I.Imsejungla	Commercial State Tax Officer	Tuensang	8575017641
93	Shri. Thsidilong	Commercial State Tax Officer	Tuensang	9612171167
94	Shri. Boska K Yeputhomi	Commercial State Tax Officer	Kiphire	8413002226
95	Shri. Mongko P Chang	Commercial State Tax Officer	Tuensang	7005011731
96	Shri. S.Rangsingba Sangtam	UDA	Tuensang	9402644859
97	Shri. Likhumse Sangtam	UDA	Tuensang	9612361447
98	Shri. Hanvang Phom	LDA	Tuensang	7085290184
99	Shri. Pesing Khamniungan	LDA(Contract)	Tuensang	8974666147
100	Smti.T.Chimkila	Typist	Tuensang	9436073576
101	Shri. C.Sulim	Driver	Tuensang	9402633991
102	Shri. I.Moba	Peon	Tuensang	9612969300
103	Khoniyemjong	Peon	Tuensang	8732074774
104	Shri. C.Thango	Sweeper	Tuensang	8415824975
105	Shri. L Shingnia Khamniungan	Peon	Tuensang	9862414406
106	Shri. L.Longshong Phom	Peon	Tuensang	9612098336
107	Shri. Tethnsomong J Sangatam	Peon	Kiphire	8732096695
108	Shri. Yangseri Sangtam	Chowkidar	Tuensang	9774326967
109	Shri. Keyichetlube Peme	Assistant Commissioner of State Taxes	Phek	9615101737
110	Shri Souvitho Nyusou	Commercial State Tax Officer	Phek	986755826
111	Shri.Anungba	UDA	Phek	9612135801
112	Smti. Merilo	LDA Contract	Phek	9774698227
113	Shri. Vekho Nyekha	LDA	Phek	8974267615

114	Shri Kedoutsolhi	Chowkidar	Phek	90896022026
115	Shri Zonie Koza	Sweeper	Phek	8974925739
116	Shri Kope Krono	Driver	Phek	96123674421
117	Shri. Duvoto Venuh	Peon	Phek	9862799836
118	Shri. Toshi Yimchunger	Assistant Commissioner of State Taxes	Wokha	9005660663
119	Shri. T.Chanbemo Kikon	Commercial State Tax Officer	Wokha	9089731542
120	Shri. Ngullie Aaron M. Mhonbemo	Commercial State Tax Officer	Wokha	8826610318
121	Smti. Meribeni Patton	LDA Contract	Wokha	9615551660
122	Smti. N. Mhono Ngulie	LDA	Wokha	8974520828
123	Shri .W. Orenthung Tungoe	Typist	Wokha	9862938489
124	Shri C. Chumchamo Patton	Peon	Wokha	9862259355
125	Smti. Zareni Lotha	Chowkidar	Wokha	9402643917
126	Shri Merenchuba	Assistant Commissioner of State Taxes	Zunheboto	9856894566
127	Shri. Myingthungbemo Patton	Commercial State Tax Officer	Zunheboto	9862028128
128	Shri. Mughapu Swu	Commercial State Tax Officer	Zunheboto	8787535474
129	Shri. Lanu Tzudir	U.D.A.	Zunheboto	8794974539
130	Smti Gwachu Kagan	Typist	Zunheboto	9402432653
131	Smti. Toli Yeptho	LDA	Zunheboto	7005535255
132	Smti. Bendangrunla Anar	LDA	Zunheboto	9862438103
133	Shri Kughaho Sumi	Peon	Zunheboto	6009325379
134	Smti. S. Liho Sumi	Peon	Zunheboto	7085378590
135	Smti.Mughatoli Zhimomi	Chowkidar	Zunheboto	8415083635
136	Shri. K. Semato Sumi	Sweeper	Zunheboto	8416012322
137	Shri. H.Ngamwang Konyak	Assistant Commissioner of State Taxes	Mon	9436609506
138	Shri Kokdiba Sangtam	Commercial State Tax Officer	Mon	8974663875
139	Shri. Taushei	Commercial State Tax Officer	Mon	8612010167
140	Smti. M. Tsuwing Khamniungan	Commercial State Tax Officer	Mon	9774248733
141	Shri. Satminthang Guite	UDA	Mon	9436832351
142	Shri. Ahon Konyak	LDA (Contract)	Mon	9862943275
143	Shri. Wangmoi Konyak	LDA	Mon	9612416582

144	Smti Linyu Konyak	Typist	Mon	8119848268
145	Shri. Khongam Konyak	Chowkidar	Mon	8413985024
146	Smti. Yashirenla	Peon	Mon	9862386933
147	Smti. P. Chingyah Konyak	Peon	Mon	8413821581
148	Shri I. Mughato Aye	Deputy Commissioner of State Taxes	Mokokchung	9436002309
149	Shri.Aowati	Assistant Commissioner of State Taxes	Mokokchung	9436006583
150	Smti Chubanaro	Assistant Commissioner of State Taxes	Mokokchung	9862419377
151	Alemwabang	Commercial State Tax Officer	Mokokchung	7005805561
152	Smti Roselinda Longchar	Commercial State Tax Officer	Mokokchung	8119840260
153	Shri Bendangtemsu	Commercial State Tax Officer	Mokokchung	7005423544
154	Smti Yanthrongla Yimchunger	Commercial State Tax Officer	Mokokchung	8414850420
155	Smti Lanurenla I. Imsong	Commercial State Tax Officer	Mokokchung	8575956108
156	Vikavi Z. Assumi	Commercial State Tax Officer	Mokokchung	7005224658
157	Smti Neisakhonuo	UDA	Mokokchung	9856201908
158	Smti. Themneiting	U.D.A.	Mokokchung	9436261062
159	Shri Kerido Yimchunger	LDA	Mokokchung	9862818981
160	Shri Imkum Pongener	LDA (Contract)	Mokokchung	8014086201
161	Shri Lungyisappe	LDA (Contract)	Mokokchung	8974397171
162	Shri Bendangkokba Longkumer	L.D.A Contract	Mokokchung	9612539681
163	Shri T.Temjen Jamir	Driver	Mokokchung	9612937222
164	Shri Tsuktimongba	Driver	Mokokchung	8575421521
165	Shri Chubangangtet	Office Peon	Mokokchung	9612633792
166	Smti Sashimongla	Office Peon	Mokokchung	9089442543
167	Shri Temjensowa	Chowkidar	Mokokchung	9856538389
168	Smti Imlirenla	Sweeper	Mokokchung	8794974494
169	Shri Benjungkumba	Peon	Mokokchung	8131859271
170	Shri O.Among Sanglir	Peon	Mokokchung	9856189871
171	Shri Lanuonen	Peon	Mokokchung	8837078821
172	Smti. Chevitslu Nyuthe	Deputy Commissioner of State Taxes	Dimapur	9436066620
173	Shri Jimyang Imlong	Assistant Commissioner of State	Dimapur	9436079834

		Taxes		
174	Shri Zulutemsu	Assistant Commissioner of State Taxes	Dimapur	9436011101
175	Smti. Tokatoli Sohe	Assistant Commissioner of State Taxes	Dimapur	9436112514
176	Shri. Atener Aier	Assistant Commissioner of State Taxes	Dimapur	9612097040
177	Shri B.Sangro Aier	Commercial State Tax Officer	Dimapur	9436602972
178	Shri. E.Ongshu Phom	Commercial State Tax Officer	Dimapur	9862843216
179	Smti. Rongsenkala	Commercial State Tax Officer	Dimapur	8974195915
180	Smti. Mhabeni Lotha	Commercial State Tax Officer	Dimapur	9615624697
181	Smti Remasangla	Commercial State Tax Officer	Dimapur	9856847126
182	Smti. Moasenla	Commercial State Tax Officer	Dimapur	9856040970
183	Smti. Rechanaro Imchen	Commercial State Tax Officer	Dimapur	9774001103
184	Smti. M. Chibeni Lotha	Commercial State Tax Officer	Dimapur	8822085250
185	Shri. N. Irangsalung	Commercial State Tax Officer	Dimapur	9862386235
186	Smti Viki Sumi	Commercial State Tax Officer	Dimapur	7630915167
187	Shri. Kevikhrietuo Metha	U.D.A	Dimapur	9436804931
188	Shri. Bimomo Ovung	H.A	Zunheboto	9862761759
189	Smti. Imtinochetla	H.A	Mokokchung	9436013368
190	Shri. Keneisetuo Ziekhru	U.D.A	Dimapur	8413041940
191	Smti.Kimniething Hangsingh	U.D.A	Dimapur	9436266063
192	Smti. Gloria Yanthan	H.A	Wokha	8414955298
193	Smti. Imtisenla Jamir	H.A	Mon	8413053846
194	Smti.Paunam Meru	U.D.A.	Dimapur	8014151276
195	Shri. T. Ademo Murry	U.D.A	Dimapur	8729998177
196	Shri. Jeange Yanlem	U.D.A	Dimapur	8974849080
197	Shri. Robin K. Rochill	LDA (Contract)	Dimapur	9862227406
198	Shri. Neivizolie Kense	LDA (Contract)	Dimapur	9856758798
199	Shri. Ikaho Aye	LDA (Contract)	Dimapur	9774691302
200	Shri. Imato Ayemi	LDA (Contract)	Dimapur	9774011750
201	Shri. Benedict Humtsoe	LDA (Contract)	Dimapur	9862229890
202	Shri. Heshika Yephthomi	LDA (Contract)	Dimapur	8974155935
203	Shri. Atsusangba	LDA (Contract)	Dimapur	9089773588

204	Shri. Tekhengu-u Kezo	LDA (Contract)	Dimapur	8794546360
205	Shri. Buchong Lushing	LDA (Contract)	Dimapur	9612784363
206	Smti. Tiajenla	LDA (Contract)	Dimapur	9436207999
207	Shri. Ghuvishe K. Yeptho	LDA (Contract)	Dimapur	7005159257
208	Shri. Heigum	LDA	Dimapur	7085760721
209	Shri. Thejangukho Kehie	LDA	Dimapur	9612938962
210	Smti.S. Arepla	Typist	Dimapur	9436423143
211	Smti.Tozheli	Typist	Dimapur	9436266812
212	Shri. Abemo Lotha	Peon	Dimapur	9436261056
213	Shri. Ruduovi Virie	Peon	Dimapur	9615623718
214	Smti. Sangbun	Peon	Dimapur	9856231714
215	Shri. Kedosetuo Vimera	Peon	Dimapur	9856213256
216	Shri. Razhusilie Visezuo	Peon	Dimapur	9774463280
217	Shri. C. Berithung Murry	Peon	Dimapur	9089990650
218	Shri. H.Winsha Konyak	Peon	Dimapur	9612371073
219	Shri. P. Tinglei Konyak	Peon	Dimapur	9862754315
220	Shri. Imnasungba	Peon	Dimapur	8257050141
221	Smti.Tarenjungla Sempo	Peon	Dimapur	8974795997
222	Shri. Paukuleu	Peon	Dimapur	6909028293
223	Shri Imlitoshi	Chowkidar	Dimapur	8415005070
224	Shri Moamonger	Mali	Dimapur	8413034555
225	Shri Phyophenthung	Sweeper	Dimapur	
226	Shri Wati Lkr	Driver	Dimapur	8787583325
227	Shri Pauzan Zealing	Driver	Dimapur	8575498338
228	Shri Vikhonu Shiju	Driver	Dimapur	7085653402
229	Shri. Akato Zhimo	Driver	Dimapur	8575872580
230	Shri. Tito G. Aye	Driver	Dimapur	8415830020
231	Shri. Nokisangba	Driver	Dimapur	8356960046
232	Shri. Richard Achumi	Driver	Dimapur	8119024734
233	Shri. Roley Yeptho	Driver	Dimapur	9612578950
234	Shri. Vekhozo Dozo	Deputy Commissioner of State Taxes	Kohima	9856668161
235	Smti. Orenponi	Deputy Commissioner of State Taxes	Chumukedima	9774574357

236	Shri. Bendangchuba	Assistant Commissioner of State Taxes	Kohima	9402809264
237	Shri. Poshutho	Assistant Commissioner of State Taxes	Kohima	9856780808
238	Smti. Abeni Lotha	Assistant Commissioner of State Taxes	Kohima	8794730802
239	Smti. Lusu Thur	Commercial State Tax Officer	Kohima	8794280127
240	Smti. Vinika Loho	Commercial State Tax Officer	Kohima	9402014350
241	Shri. Vizayie Kar	Commercial State Tax Officer	Kohima	9615201355
242	Smti. Sentikala Sanglir	Commercial State Tax Officer	Kohima	9862193291
243	Shri. Merenkaba	Commercial State Tax Officer	Kohima	9612166007
244	Shri. Rokovisie More	Commercial State Tax Officer	Kohima	8730896952
245	Shri W. Henloi Phom	H.A.	Kohima	9612836215
246	Shri. Mhaseyi	H.A	Phek	9436210202
247	Smti. Wewule Thopi	U.D.A	Kohima	9436403984
248	Smt. Pfucukha-u Wetsah	U.D.A	Kohima	9436077893
249	Smti. N. Chumbeni Jami	L.D.A	Kohima	9774651662
250	Shri. Vilakhoto Thatso	L.D.A	Kohima	8575698808
251	Smti. Alakunu Khieya	LDA (Contract)	Kohima	8974998276
252	Smti. Watisenla	LDA (Contract)	Kohima	9615936778
253	Smti.Lazonuo Kengurise	LDA (Contract)	Kohima	8119022994
254	Shri. Neihemia Nchang	LDA (Contract)	Peren	9862182660
255	Shri. Neikemhiezo Mere	LDA (Contract)	Kohima	8258093272
256	Shri. Arangbe Meru	LDA (Contract)	Kohima	9402205249
257	Smt. Neilhou-u Metha	Typist	Kohima	8014895155
258	Smt. Medosenuo Richa	Typist	Kohima	9436604843
259	Smti.Kereilhou-u Rupreo	Typist	Kohima	9436601790
260	Shri. Kiyekha Sema	Driver	Kohima	9862743796
261	Shri. Nechanlo Kemp	Driver	Kohima	9856581582
262	Shri. Tepusatuo Kulnu	Driver	Kohima	8014847251
263	Shri. Mopa Konyak	Driver	Kohima	9621015683
264	Shri. Aotongpang	Driver	Kohima	7085270911
265	Shri. Kevizelie Venuh	Peon	Kohima	9856349422
266	Shri. Lhiwepre Lesuh	Peon	Kohima	9774422302

267	Shri.Kito Temi	Peon	Kohima	7005089014
268	Shri. Zevilhoulie	Peon	Kohima	8575768670
269	Smti. Kevitsonuo Tepudil	Peon	Kohima	9856535649
270	Shri. Tej Bahadur	Peon	Kohima	9089842168
271	Shri. Kekhrieneizo Metha	Chowkidar	Kohima	9856535649
272	Smti. Kevilhoulie Angami	Sweeper	Kohima	9615609793
273	Smti. Medosenuo Dzeyie	Sweeper Fixed Paid	Kohima	936633410
274	Shri. Akai Konyak	Peon	Mon	
275	Smti.Lichumbeni	Computer Operator	DTE	7005105560
276	Shri.Rokovito Peseyie	Commercial State Tax Officer	Kohima	9366569195

MANUAL- X

**Monthly remuneration received by officers & employees including system of compensation
[Section 4 (1)(b)(x)]**

Sl. No.	Name	Designation	Pay Matrix Level	Gross Salary
1	2	3	4	5
1	Gregory Thejawelie, IAS	Commissioner of State Taxes	Level-18	257358
2	Y.Mhathung Murry	Special Commissioner of State Taxes	Level-17	213084
3	Wochamo Odyuo	Addl. Commissioner of State Taxes(I)	Level-17	178482
4	C.Lima Imsong	Addl. Commissioner of State Taxes(II)	Level-17	132054
5	L.Shechong Konyak	Joint Commissioner of State Taxes(I)	Level-16	128988
6	N. Areni Patton	Joint Commissioner of State Taxes(II)	Level-16	118038
7	Imosong Imsong	Joint Commissioner of State Taxes (III)	Level-16	118038
8	Lirila Sangtam	Dy. Commissioner of State Taxes(HQ)	Level-15	118038
9	Vekhozo Dozo	Dy. Commissioner of State Taxes	Level-15	109220
10	Chievitshu Nyuthe	Dy. Commissioner of State Taxes	Level-15	104606

11	Nitoli Sema	Dy. Commissioner of State Taxes	Level-15	104606
12	Orenponi Yangthan	Dy. Commissioner of State Taxes	Level-15	104606
13	I.Mughato Aye	Astt. Com. of State Taxes	Level-13	104606
14	L. Yanbeni Humtsoe	Astt. Com. of State Taxes	Level-13	92926
15	Tokatoli Shohe	Astt. Com. of State Taxes	Level-13	70090
16	Atener Aier	Astt. Com. of State Taxes	Level-13	84600
17	Zulutemsu	Astt. Com. of State Taxes	Level-13	66050
18	Jimyang Imlong	Astt. Com. of State Taxes	Level-13	68040
19	Yanrenthung Yanthan	Astt. Com. of State Taxes	Level-13	96710
20	Bendangchuba	Astt. Com. of State Taxes	Level-13	83533
21	Poshutho	Astt. Com. of State Taxes	Level-13	83533
22	Chubanaro	Astt. Com. of State Taxes	Level-13	65290
23	Aowati	Astt. Com. of State Taxes	Level-13	82248
24	Y. Toshi Yimchunger	Astt. Com. of State Taxes	Level-13	72175
25	Y.Chintuk Phom	Astt. Com. of State Taxes	Level-13	64175
26	Keyichetlube Peme	Astt. Com. of State Taxes	Level-13	74092
27	H. Ngamwang Konyak	Astt. Com. of State Taxes	Level-13	56138
28	Thomas Wilson Yimchunger	Astt. Com. of State Taxes	Level-11	74092
29	Merenchuba	Astt. Com. of State Taxes	Level-11	74092
30	Imlisanen	Programm officer	Level-12	95700
31	M.Chibeni Lotha	C.S.T.O	Level-11	54925
32	Moasenla	C.S.T.O	Level-11	54925
33	E. Ongshau Phom	C.S.T.O	Level-11	54925
34	Remasangla	C.S.T.O	Level-11	66547
35	Rongsenkala	C.S.T.O	Level-11	54925
36	MhabeniLotha	C.S.T.O	Level-11	42425
37	Rechanaro Imchen	C.S.T.O	Level-11	59226
38	N. Irangsaplung	C.S.T.O	Level-11	50550
39	B. Sangro Aier	C.S.T.O	Level-11	58246
40	Viki Sumi	C.S.T.O	Level-11	42425
41	ElikaSwu	C.S.T.O	Level-11	64142
42	Liyngbeni Kikon	C.S.T.O	Level-11	67814
43	Langphong Wanmai	C.S.T.O	Level-11	67814
44	Abeni Lotha	ACST	Level-11	68490
45	Lusu Thurr	C.S.T.O	Level-11	68490
46	Merenkaba	C.S.T.O	Level-11	60987
47	Vinika Holo	C.S.T.O	Level-11	60987

48	Vizayie Kar	C.S.T.O	Level-11	60987
49	Sentikala Sanglir	C.S.T.O	Level-11	60987
50	Rokovisie Mor	C.S.T.O	Level-11	60987
51	Rokovito Peseyie	C.S.T.O	Level-11	60987
52	Alemwabang	C.S.T.O	Level-11	60099
53	Roselinda Longchar	C.S.T.O	Level-11	56746
54	Bendangtemsu	C.S.T.O	Level-11	56746
55	Yanthrowla Yimchunger	C.S.T.O	Level-11	55039
56	Lanurenla I. Imsong	C.S.T.O	Level-11	64142
57	Vikavi Z. Assumi	C.S.T.O	Level-11	64142
58	I. Imsejungla	C.S.T.O	Level-11	42425
59	Thsidilong	C.S.T.O	Level-11	41175
60	Boska K Yeputhomi	C.S.T.O	Level-11	41175
61	Mongko P Chang	C.S.T.O	Level-11	37800
62	Kokdiba Sangtam	C.S.T.O	Level-11	54925
63	Taushei	C.S.T.O	Level-11	40050
64	M. Tsuwing Khamniugan	C.S.T.O	Level-11	37800
65	Myingthungbemo Patton	C.S.T.O	Level-11	60987
66	Mughapu Swu	C.S.T.O	Level-11	59180
67	Souvitho Nyusou	C.S.T.O	Level-11	40050
68	T. Chambemo Kikon	C.S.T.O	Level-11	60987
69	Ngullie Aaron Mhonbem	C.S.T.O	Level-11	59180
70	Elinyilou Thopi	C.S.T.O	Level-11	37800
71	W. Henloi Phom	HA	Level-7	73580
72	Mhabemo Ovung	UDA (Directorate)	Level-8	60660
73	Flora T.Patton	UDA (Directorate)	Level-8	48134
74	Imtinohetla	UDA (District)	Level-7	52192
75	Themneiting	UDA (Dist.)	Level-7	45190
76	Neisakhono	UDA (District)	Level-7	36804
77	Kiminiething	UDA (District)	Level-7	41300
78	Keneisetuo Ziekhru	UDA (District)	Level-7	40175
79	Kevikhrietuo Metha	UDA (District)	Level-7	40175
80	Paunam Meru	UDA (District)	Level-7	39050
81	Ademo T Murry	UDA (District.)	Level-7	39050
82	M. Jeange Yanlem	UDA (District)	Level-4	33550
83	Bimomo Ovung	UDA (District)	Level-7	53216
84	Mhaseyi Lohe	UDA (District)	Level-7	47226
85	Wewelu Thopi	UDA (District)	Level-7	60244
86	Pfucukha-u Wetsah	UDA (District)	Level-7	43244
87	Chumbeni Murry	UDA (District)	Level-7	51024
88	Satminthang Guite	UDA (District)	Level-7	52175
89	Gloria Yanthan	UDA (District)	Level-7	47800
90	Imtisenla Jamir	UDA (District)	Level-7	47800
91	Anungba Ao	UDA (District)	Level-7	47800
92	Lanu Tzudir	UDA (District)	Level-7	48616
93	S.Rangsingba Sangtam	UDA (District)	Level-7	35800
94	Likhumse Sangtam	UDA (District)	Level-7	30800
95	Eunice	LDA (Directorate)	Level-5	32986
96	Veseilhou Chupuo	LDA (Directorate)	Level-5	32020
97	Shime Jamir	LDA (Directorate)	Level-5	33952
98	Subongmeren	LDA (Directorate)	Level-5	32986
99	J.Zuchano Kikon	LDA (Directorate)	Level-5	33952

100	Wingambo	LDA (Directorate)	Level-5	32986
101	Nikmenmenla	LDA (Directorate)	Level-5	32986
102	Zasivillie Chase	LDA (Directorate)	Level-5	49100
103	Atsusangba	LDA (District.)	Level-4	21169
104	Neivizolie Kense	LDA (District.)	Level-4	21169
105	Hesheka Yephthomi	LDA (District.)	Level-4	21169
106	Ikaho Aye	LDA (District.)	Level-4	21169
107	Imato Ayemi	LDA (District.)	Level-4	21169
108	Robin K. Rochill	LDA (District.)	Level-4	21169
109	Benedict T.Humtsoe	LDA (District.)	Level-4	21169
110	Tekhengu-u Koza	LDA (District.)	Level-4	21169
111	S.Buchong Lushing	LDA (District.)	Level-4	21169
112	Tiajenla	LDA (District.)	Level-4	21169
113	Guvisho K. Yephthomi	LDA (Dist.)	Level-4	27905
114	Kezhangulie Kire	LDA (Dist.)	Level-4	31441
115	Inotoli Sema	LDA (Dist.)	Level-4	32375
116	Irangteing Hemang	LDA (Dist.)	Level-4	31441
117	Vikato Yephthomi	LDA (Dist.)	Level-4	31441
118	Nisheli Awomi	LDA(Dist)	Level-4	32375
119	Mesue	LDA (Dist.)	Level-4	29270
120	Tiajungla Jamir	LDA (Dist.)	Level-4	31891
121	Nzamani Patton	LDA (Dist.)	Level-4	31891
122	Vilakhoto Thatso	LDA (Dist.)	Level-4	31891
123	N. Chumbeni Jami	LDA (Dist.)	Level-4	31891
124	Alakunu Khieya	LDA (Dist.)	Level-4	29898
125	Watisenla	LDA (Dist.)	Level-4	29898
126	Lazonuo Kengursie	LDA (Dist.)	Level-4	29011
127	Nehemia Nchang	LDA (Dist.)	Level-4	29011
128	Arangbe Meru	LDA (Dist.)	Level-4	29011
129	Neikemhiezo Mere	LDA (Dist.)	Level-4	29011
130	Bendangkokba	LDA (Dist.)	Level-4	27946
131	Imkum Pongener	LDA (Dist.)	Level-4	28772
132	Lungyisappe	LDA (Dist.)	Level-4	28772
133	Kerido Yimchunger	LDA (Dist.)	Level-4	31891
134	Ahon T Konyak	LDA (Dist.)	Level-4	23827
135	Wangmoi Konyak	LDA (Dist.)	Level-4	31891
136	Merilo Shitiri	LDA (Dist.)	Level-4	28772
137	Vekho Nuekha	LDA (Dist.)	Level-4	31891
138	Hanvang Phom	LDA	Level-4	25925
139	Pesing Khiamniungan	LDA (Dist.)	Level-4	25279
140	Meribeni Patton	LDA (Dist.)	Level-4	22868
141	N. Mhono Ngulie	LDA (Dist.)	Level-4	31891
142	Toli Yephtho	LDA (Dist.)	Level-4	26349
143	Bendangrunla Anar	LDA (Dist.)	Level-4	29573
144	Imtilangla Longkumer	Stenographer Gr.III	Level-5	52484
145	Tsuknungrenla	Stenographer Gr.III	Level-5	48104
146	Rongpangmeren	Stenographer Gr.III	Level-5	79184
147	Bamzeu Legise	Typist Gr.I	Level-6	64310
148	Vitoungu-u Chase	Typist Gr.II	Level-5	54068
149	Bendangkokla	Typist Gr.III	Level-4	58898
150	Gwachu Kajan	Typist Gr.III	Level-4	57651
151	Tozheli	Typist Gr.III	Level-5	51550
152	S.Arepla	Typist Gr.III	Level-4	49135

153	Linyu Konyak	Typist Gr.III	Level-6	42175
154	Kereilhou-u Rupreo	Typist Gr.III	Level-5	45845
155	Medosenuo Richa	Typist Gr.III	Level-5	45962
156	Neilhoii Metha	Typist Gr.III	Level-4	47675
157	Orenthung W Tungoe	Typist	Level-4	48925
158	T.Chimkila	Typist	Level-5	52050
159	Solomon	Driver Gr.II	Level-6	57518
160	Prem Bahadur Chetri	Driver Gr.II	Level-6	52046
161	Roley Yeptho	Driver Gr.II	Level-3	6080
162	Jasper Imsong	Driver Gr.II	Level-6	60806
163	Nnio Murry	Driver Gr.II	Level-6	60806
164	Orenthung Tsopoe	Driver Gr.II	Level-6	42614
165	Suresh Thapa	Driver Gr.II	Level-6	60806
166	Pauzan Zealing	Driver Gr.II	Level-6	37550
167	Vikhonu Shijol	Driver Gr.II	Level-6	37550
168	Wati Lkr	Driver Gr.III	Level-6	46079
169	Tito G. Aye	Driver Gr.III	Level-3	27050
170	Nokisangba	Driver Gr.III	Level-3	27050
171	Richard Achumi	Driver Gr.III	Level-3	27050
172	Akato Zhimomi	Driver	Level-3	27050
173	Mopa Konyak	Driver	Level-3	27050
174	Aotongpang	Driver	Level-3	19580
175	Kiyekha Sema	Driver	Level-3	48887
176	Nchenlo Kemp	Driver	Level-3	34425
177	Tepusato Kulnu	Driver Gr-III	Level-3	19580
178	T.Temjen Jamir	Driver Gr-III	Level-3	29264
179	Tsuktimongba	Driver	Level-3	28391
180	C.Sulim	Driver Gr-II	Level-3	35425
181	Kope Kronu	Driver (Fix Pay)	Level-6	37550
182	Rangtielu	Checker	Level-2	53798
183	K.Tochi	Checker	Level-2	54598
184	Moanungba Walling	Checker	Level-2	53798
185	Shempa Konyak	Checker	Level-2	53798
186	T.Nikheto Sema	Checker	Level-2	53798
187	Hutovi Chishi	Checker	Level-2	53798
188	Hetovi Achumi	Checker	Level-2	53798
189	S Langlem Konyak	Checker	Level-2	53798
190	Phongshen Jamir	Checker	Level-2	41680
191	Merentemjen	Checker	Level-2	52192
192	Limatongzuk	Checker	Level-2	52192
193	I.Roungdyo Odyuo	Checker	Level-2	52192
194	N. Hotoli	Checker	Level-2	44162
195	Vilato Thira	Checker	Level-2	41680
196	Anato K. Chishi	Checker	Level-2	42480
197	Aman Konyak	Checker	Level-2	41680
198	Imtiyanger	Checker	Level-2	41680
199	Jangkhokam Hangsing	Checker	Level-2	41680
200	Masilhousier	Checker	Level-2	41680
201	M.Sentiyanger	Checker	Level-2	41680
202	Arenjemba	Checker	Level-2	41680
203	Neivizokho Kense	Checker	Level-2	40512
204	Z.Hotolu Yepthomi	Checker	Level-2	30984
205	I.Sungtinaro Ao	Peon	Level-1	27080
206	Kedutso Therie	Peon	Level-1	37508

207	Asakho	Peon	Level-1	40436
208	Lily Murry	Peon	Level-1	38468
209	Lenkhomang Gangte	Peon	Level-1	48542
210	Tsito Rhakho	Peon	Level-1	38468
211	Zubeni	Peon	Level-1	38468
212	Thilixu Aye	Peon	Level-1	30438
213	Ruopfuviso Rio	Peon	Level-1	23735
214	Lakhoto Kapuh	Personal Peon	Fixed Paid	5280
215	Lichumbeni	Computer Operator	Fixed Paid	5280
216	Imchizungla Longkumar	Peon	Fixed Paid	5280
217	Neithono	Mali	Fixed Paid	5280
218	Wochumo	Peon	Level-1	48104
219	Akheto	Peon	Level-1	48904
220	Atoi Sema	Peon	Level-1	48904
221	Artong	Peon	Level-1	38468
222	P.Tinglei Konyak	Peon	Level-1	22445
223	H.Wingsha Konyak	Peon	Level-1	22445
224	Imnasangba	Peon	Level-1	23925
225	Benrithung Murry	Peon	Level-1	23925
226	Kedosetuo Vimera	Peon	Level-1	30225
227	Moamonger	Mali	Level-1	32850
228	Sangbun	Peon	Level-1	38350
229	Ruduovi Verie	Peon	Level-1	43100
230	Razhusielie Vesezuo	Peon	Level-1	23925
231	Abemo Lotha	Peon	Level-1	40444
232	Tarenjungla Sempo	Peon	Level-1	22675
233	Kevizelie Venuh	Peon	Level-1	36602
234	Lhiwepre Lasuh	Peon	Level-1	30300
235	Kito Temi	Peon	Level-1	18970
236	Zevilhulie	Peon	Level-1	22673
237	Tej Bahadur	Peon	Level-1	16377
238	Kevitsonuo Tepudil	Peon	Level-1	16377
239	Yashirenla	Peon	Level-1	24475
240	A. Akai Konyak	Peon	Level-1	16377
241	P.Chingyah Konyak	Peon	Level-1	20175
242	Chubangantet	Peon	Level-1	46746
243	Benjungkumba	Peon	Level-1	25570
244	O. Among Sanglir	Peon	Level-1	25570
245	Sashimongla	Peon	Level-1	33132
246	Lanuonen	Peon	Fix paid	5205
247	Duvoto Venuh	Peon	Level-1	31975
248	I. Moba	Peon	Level-1	31975
249	C. Khoniyemjong	Peon	Level-1	31975
250	L. Shingnia Khamniungan	Peon	Level-1	24100
251	L.Longshong Phom	Peon	Level-1	23475
252	Tethnsomong J Sangatam	Peon	Level-1	23925
253	Chumchamo Patton	Peon	Level-1	24475
254	Kugaho Sumi	Peon	Level-2	37462
255	S. Liho Sumi	Sweeper	Level-1	27315
256	C.Thango	Sweeper	Level-2	24725
257	Chumchano Lotha	Sweeper	Level-2	32260
258	Sashinungla	Sweeper	Fixed	5280
259	Imlirenla	Sweeper	Level-2	33132

260	Kevilhau-ii	Sweeper	Level-2	27324
261	K. Semato Sumi	Sweeper	Level-1	26620
262	Zonie-o Koza	Sweeper	Level-2	24475
263	Phyobenthung	Sweeper	Level-2	30225
264	Meyesunep	Chowkidar	Level-1	36404
265	Imlitoshi	Chowkidar	Level-1	28393
266	Khrieneizo Metha	Chowkidar	Level-1	27324
267	Temjensowa	Chowkidar	Level-1	46746
268	Yangseri Sangtam	Chowkidar	Level-1	31100
269	Zareni Lotha	Chowkidar	Level-1	25684
270	Kedoutsolhi	Chowkidar	Level-1	43100
271	Mughatoli Zhimomi	Mali	Level-1	27315
272	Khongam Konyak	Chowkidar	Level-1	18970
273	Heigum	LDA	Level-4	31891
274	Thejangukho Kehie	LDA	Level-4	31891
275	Dokho Phira	Sr.Accounts Officer	Level-15	92820
276	Medosenuo Dzeyie	Sweeper(Fixed pay)		5280

List of Vehicles Under the Department of Taxes:

Sl.No	Name & Disignation of Officers	Vehicle Registration No.	Type of Vehicle	Drivers attached to Officers.
1	Gregory Thejawelie, IAS Commissioner of State Taxes	NL-10C-1639	Innova	a) Solomon
				b) Vikhonu Shijol
2	Shri Mhathung Murry, Special Commissioner of State Taxes	NL-10-C-0542	Scorpio	Jasper Imsong
3	Shri Wochamo Odyuo, Additional Commissioner of State Taxes-I	NL-10-C-0866	Scorpio	Orenthung Tsopoe
4	Shri C.Lima Imsong Additional Commissioner of State Taxes-II	NL-10-C 1120	Duster	Pauzen
5	Shri L. Shechong Konyak , Joint Commissioner of State Taxes Dimapur- I	NL-10-C-0559	Bolero	Nnio Murry
6	Smti Areni Patton Joint Commissioner of Taxes Dimapur II	NL-10-9710	Scorpio	
7	Shri Imosong Imsong, Joint Commissioner of Taxes Dimapur III	NL-10-2331	Bolero	
8	Smti Lirila Sangtam. , Deputy Commissioner of State Taxes (HQ)	NL-10-8126	Bolero	Suresh Thapa
9	Smti Orenponi Yanthan, Deputy Commissioner of State Taxes	NL-10-9149	Xylo	

	Chumukedima			
10	Shri. Vekhozo Dozo, Deputy Commissioner of State Taxes Kohima	NL-10-C-1672	Bolero	
11	Smti Chievitshu Nyuthe, Deputy Commissioner of State Taxes Dimapur	NL-10-C-0098	Bolero	
12	Shri. I.Mughato Aye, Deputy Commissioner of State Taxes Mokokchung	NL-10-C-2332	Bolero	T.Temjen Jamir
13	Smti. Nitoli Sema, Deputy Commissioner of State Taxes Dimapur (MS)	NL-10-8305	Bolero	Richard Achumi
14	Shri. Jimyang Imlong, Assistant Commissioner of State Taxes Dimapur	NL-10-8304	Bolero	Wati Longkumer
15	, Assistant Commissioner of State Taxes Dimapur	NL-10-7321	Xylo	Roley Yeptho
16	Smti. Tokatoli Sohe, Assistant Commissioner of State Taxes Dimapur	NL-10-7701	Bolero	Akato Zhimomi
17	Shri. P. Muchu Khamniungan, Assistant Commissioner of State Taxes Dimapur	NL-10-8306	Bolero	C. Sulim
18	Shri. M. Yanrenthung Yanthan, Assistant Commissioner of State Taxes	NL/10/6924	Gypsy	Nokisangba
19	Shri. Aowati, Assistant Commissioner of State Taxes Mokokchung	NL-10-9638	Bolero	kiyekha
20	Smti. L.Yanbeni Humtsoe, Assistant Commissioner of State Taxes (MS)	NL-10-8854	Bolero	
21	Shri. Poshutho, Assistant Commissioner of State Taxes Kohima	NL-10-9641	Bolero	Tepusato Kulnu
22	Shri. Y.Chintuk Phom, Assistant Commissioner of State Taxes Tuensang	NL-10-C-230	Bolero	
23	Shri. Merenchuba , Assistant Commissioner of State Taxes Zunheboto	NL-10-8852	Bolero	Tito G. Aye
24	Shri. Bendangchuba, Assistant Commissioner of State Taxes.	NL-10-7516	Bolero	
25	Shri. Zulutemsu, Assistant Commissioner of State Taxes Dimapur.	NL/10/C-0097	Gypsy	Tsuktimongba
26	Shri. Atener Aier, Superintendent of State Taxes Wokha. Dimapur	NL-10-C-0523	Bolero	
27	Shri.Y.Toshi Yimchunger, Assistant Commissioner of State Taxes Wokha	NL/10/6958	Bolero	
28	Smti. Chubanaro Assistant Commissioner of State Taxes Mokokchung.	NL-10-9640	Bolero	

29	Shri. Imlisanen, Programm Officer	NL-10-8642	Bolero	
30	OSD Revenue	NL-10-C-2097 NL-10-C-0510	Innova Bolero	Worrin Keishing
31	Directorate Pool	NL-10 9873	Creta	
32	Mobile Squad Pool	NL-10-C-0522	Bolero	
33	Mobile Squad Pool	NL-10-7007	Gypsy	
34	Directorate	U/R	TVS Sports Bike 2 Nos	
35	Dimapur Unit	U/R	TVS Sports Bike 3 Nos	
36	Kohima Unit	U/R	TVS Sports Bike 1 No.	
37	Mokokchung Unit	U/R	TVS Sports Bike 1 No.	
38	Not allocated		NL-10-7321	


MANUAL -XI

SECTION A**6. Budget allocated to each agency including all plans, proposed expenditures and reports on disbursements made etc [Section 4 (1)(b)(xi)]****1. Budget allocated to each agency****In lakhs**

SL.NO	Agency name	Budget allocated		Total
		Development	Non development	
1	Salaries	-NIL-	1892.76	1892.76
2	Wages	-NIL-	8.15	8.15
3	Travel expenses	-NIL-	13.5	13.5
4	Rent, rates & Taxes	-NIL-	9	9
5	Office expenses	-NIL-	18	18
6	Motor vehicle expenses	-NIL-	32.09	32.09
7	Publication	-NIL-	20	20
8	Excursion / Training	-NIL-	10	10
9	Contribution Empowered Committee GST	-NIL-	27.55	27.55
10	Maintainance	-NIL-	81.1	81.1
TOTAL				2112.15

2. Funding agency: Central/State/ADB/NABARD/HUDCO, Etc

Budget for each agency and plan& programmes					
SL NO	Agency Name	Plan/Program/Schemes/ Projects	Revised Budget	Proposed Expenditure	Report on disbursement made and place where the related reports are available
1	State	Construction of flat type staff quarters(2 ND ,3 RD , Terrace floor at taxes Colony, Dimapur(Phase-II)	Nil	150.00 Lakhs	Rs. 121.00 lakh was paid to the Contractor till date.
2	State	Repair and renovation of the Training centre at Commissionerate, Dimapur	Nil	25.00 Lakhs	Kept under civil deposit
3	State	Repairs and renovation of Commissioner quarter at taxes colony, Lengrijan, Dimapur	Nil	15.00 Lakhs	Kept under civil deposit
4	State	Repairs and renovation of Assistant Commissioner if state taxes, Wokha Office building	Nil	10.00 Lakhs	Kept under civil deposit


 Executive Engineer PWD (H)
 Estate Division : Kohima
 Nagaland

MANUAL-XII

The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

Not applicable to this Directorate.

MANUAL-XIII

Particulars of recipients of concessions, permits or authorizations granted by it:

Sales to or by Canteen Store Department for Defence personnel are allowed to pay tax at a concessional rate of 1% on all taxable goods under the Nagaland Value Added Tax Act, 2005 as amended from time to time.

MANUAL-XIV

Details in respect of the information available or held by it, reduced in an electronic form:

GST: To make a common tax law for all the states and a common market, all other taxes like Excise, Vat, Customs etc were subsumed and Goods and Services Tax (GST) Act, was introduced in the country from 1st July, 2017. Details relating to GST can be accessed through a common portal www.gst.gov.in. It can be accessed for GST registration, after which, he can file returns, make online payment of tax etc.

Other Acts and Laws: Details of information relating to dealer's registration numbers (TIN) under various tax laws and records of payment of Tax by such dealers are held by the Superintendent of Taxes of the Ward/District in-charge. Types of information available in electronic forms in www.nagalandtax.nic.in are as follows:

- i. All Acts and Rules of Taxation Laws administered by the department. VAT, CST etc.
- ii. Up to date amended rate of tax in the schedules.
- iii. User manual for 'taxsoft' application.
- iv. Tax awareness capsules.
- v. List of all e-services.
- vi. All the important Circulars and Notification including Gazette notifications with regard to taxation matters, whichever are necessary for public importance.
- vii. Annual Administrative Reports since 2009-10.
- viii. RTI manual.
- ix. Statistics.
- x. Contact details of senior officers.

*Details information available in electronic forms at www.nagalandtax.nic.in

MANUAL-XV

The particulars of information available to citizens for obtaining information, including the working hours of library or reading room, if maintained for public use:

There is no library room maintained by the department for public use. Application forms for registration, declarations and statutory forms, Clearance Certificate and Payment Challan Forms etc. are available in all the District Tax Offices. Any tax payer requiring such forms or any tax information may obtain the same from the Superintendent of Taxes of the District concern on all working days. **Help desk counter and websites:** The department helpdesk number is **03862248132** and the website is ***www.nagalandtax.nic.in***

Office timing:

Morning	Evening
10:00 A.M	4:00 P.M

MANUAL-XVI

The names, designations and particulars of the Public Information Officers:

Sl. No.	Name of PIOs& APIO	Designation	Jurisdiction/ District/Zones	Appellate authority
1.	Shri .Shechong Konyak (PIO)	Joint Commissioner of State Taxes (HQ)	Directorate Dimapur	Commissioner of State Taxes
2	Smti. Lirila Sangtam(APIO)	Deputy Commissioner of State Taxes	Directorate Dimapur	Commissioner of State Taxes
2.	Shri. Cheivitsu Nyuthe(PIO)	Deputy Commissioner of State Taxes	Dimapur	Commissioner of Sate Taxes
3.	Smti. Vekhozo Dozo(PIO)	Deputy Commissioner of State Taxes	Kohima	Commissioner of State Taxes
4.	Smti. I. Mughato Aye(PIO)	Deputy Commissioner of State Taxes	Mokokchung	Commissioner of State Taxes
5.	Shri. Toshi Yimchunger(PIO)	Assistant Commissioner of State Taxes	Wokha	Commissioner of State Taxes
6.	Shri. Keyichetlube Pame (PIO)	Assistant Commissioner of State Taxes	Phek	Commissioner of State Taxes
7.	Shri. H. Ngamwang Konyak. (PIO)	Assistant Commissioner of State Taxes	Mon	Commissioner of State Taxes
8.	Shri. Merenchuba (PIO)	Assistant Commissioner of State Taxes	Zunheboto	Commissioner of State Taxes

9.	Shri.Y.Chintuk Phom (PIO)	Assistant Commissioner of State Taxes	Tuensang, Kiphire & Longleng	Commissioner of State Taxes
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MANUAL-XVII

Such other information as may be prescribed:

Since the inception of the Department, the Department has been extending all possible assistance to the Tax Payers and facilitated them to comply with the provisions of the Tax Laws Enforced in the State. From time to time, the Department also published the rate of tax in all local dailies for general information and compliance by all the tax payers.

The RTI Act 2005 is actively enforced in the Department in letter and in spirit to maintain utmost transparency and accountability in its official dealings and functioning. The Department has designated the Directorate to facilitate the citizens with any tax information or any information about the activities and functioning of the Department as a matter of right.

This information Manual is updated as on March 31st 2023.

(L. SHECHONG KONYAK)

Public Information Officer